



Texas Application for Maquiladora Export Permit

GLENN HEGAR

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

General Information

Who may submit this application -

- If you are a maquiladora enterprise, you may submit this application if you wish to make tax-free purchases in Texas for export to Mexico.
- Each authorized maquiladora enterprise must file a separate application to obtain a separate new permit.
- You must include a copy of your Maquiladora Authorization Approval with each application.

Definitions -

Maquiladora Enterprise - Maquiladora enterprise means a business entity chartered by the government of the Estados Unidos Mexicanos and authorized by that government to make duty-free imports of raw materials, component parts or other property into Mexico to be used in manufacturing, processing or assembling items by the business entity in Mexico primarily for export from Mexico.

Maquiladora Permit - A Maquiladora Export Permit is issued by the State of Texas to a Maquiladora Enterprise to allow tax-free purchases in Texas. The permit is issued without a charge.

For assistance -

If you have any questions about this application, filing tax returns or any other tax-related matter, contact your nearest Texas State Comptroller's Office. You may also call 1-800-252-5555.

Spanish speaking assistance is available upon request.

General instructions -

- Please print or type.
- Do not separate pages.
- Write only in white areas.
- Fill in all blanks and answer all questions completely and fully.
- Complete this application and mail to

Comptroller of Public Accounts
111 E. 17th Street
Austin, TX 78774-0100

Note: Tax-free purchases may not be made until this application has been approved, your Maquiladora Export Permit has been issued and you provide the seller a Maquiladora Exemption Certificate.

Specific instructions are on the back of the next page.

Under Ch. 559, Government Code, you are entitled to review, request, and correct information we have on file about you, with limited exceptions in accordance with Ch. 552, Government Code. To request information for review or to request error correction, contact us at the address or phone number listed on this form.

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• Type or print.

• Write only in white areas.

TAXPAYER'S AGREEMENT

1. **Taxpayer's agreement** - The applicant, in consideration of the issuance of a maquiladora export permit by the State of Texas, agrees and affirms:
 - a. that the applicant is a responsible maquiladora enterprise making tax-free purchases using the Maquiladora Exemption Certificate for export to Mexico to be used in manufacturing, processing or assembling items in Mexico primarily for export from Mexico;
 - b. that the Maquiladora Exemption Certificate will not be used for taxable items purchased for resale or personal use in the State of Texas;

Note: If you make sales subject to tax in the State of Texas, you must obtain a Texas Sales and Use Tax Permit by completing the application for permit, Form AP-201.
 - c. to report all tax-free purchases on the Maquiladora Return filed quarterly and due on the 20th day of the month following the end of each calendar quarter;
 - d. **that a Maquiladora Authorization Approval issued by the Mexican Secretaria de Comercio y Fomento Industrial will be included with the application, and that each updated Maquiladora Authorization Approval will be provided to the Texas Comptroller of Public Accounts;**
 - e. that the Texas Comptroller of Public Accounts (Comptroller) may suspend or revoke a maquiladora enterprise's export permit to make tax-free purchases under this section without notice for good cause;
 - f. that the enterprise whose maquiladora export permit is either voluntarily forfeited or cancelled by action of the Comptroller must immediately notify in writing all vendors from whom purchases of taxable items are made advising them that the exemption certificate issued to them is no longer valid;
 - g. that the enterprise that has been granted a maquiladora export permit to make tax-free purchases of goods for export to Mexico will provide the seller a blanket Maquiladora Exemption Certificate; and
 - h. that upon request, the enterprise will make records available in the State of Texas to the Comptroller or his authorized representative and will cooperate with the Comptroller or his authorized representative in the examination of the records.

Type or print name of managing director or corporate secretary

Managing director or corporate secretary

sign here

(Legal cite: TEX.TAX CODE ANN.sec. 151.156)

TAXPAYER IDENTIFICATION

2. Business name of maquiladora enterprise

3. Texas or other United States mailing address of your maquiladora enterprise. *If none, skip to Item 4. (Street and number or P.O. Box)*

City

State

ZIP code

9 | 9 | 9 | 9 | 9

4. Enter the phone number of the person primarily responsible for filing Texas Maquiladora Returns

Mexico (City number and phone number)

United States (Area code and number)

5. Enter the number of your Certificate of Authorization issued by the Mexican Secretaria de Comercio y Fomento Industrial.

6. Enter the information requested for the managing director and corporate secretary of the maquiladora enterprise.

Name of managing director

Phone (City and no./Area code and no.)

Mailing address of managing director (Street and number, city, state, ZIP code / country)

Name of corporate secretary

Phone (City and no./Area code and no.)

Mailing address of corporate secretary (Street and number, city, state, ZIP code / country)

For Comptroller's use only:

JOB NAME -- SALEAPP

Master account set up

PL04 01100

Master mailing address change

PL06 01180

County code

Master phone number add / change

PL06 01185

Ownership type

4
 0000

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• Please read instructions.

• Type or print.

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7. Business name (Same as Item 2) 3 8 2

BUSINESS INFORMATION

8. Is the maquiladora enterprise named in Item 2 owned by or affiliated with any other business operating in Texas? YES NO If "YES," enter the following information:
 Name _____ Texas taxpayer number (if any) _____
 Mailing address (Street and number or P.O. Box, city, state, ZIP code) _____

9. Is the maquiladora enterprise named in Item 2 owned by or affiliated with any other business operating in the United States outside of Texas? YES NO If "YES," enter the following information:
 Name _____ Texas taxpayer number (if any) _____
 Mailing address (Street and number or P.O. Box, city, state, ZIP code) _____

10. Business name in Mexico

 Mailing address in Mexico

 City in Mexico _____ State _____ ZIP code _____
 State in Mexico _____

11. Mexican Authorization Certificate: _____ Date of issue _____ Date of expiration _____
Month Day Year Month Day Year

12. Indicate your principal type of business in Mexico.
 Manufacturer / Processor (20-39) Service (70-89) Other

13. Indicate your primary product or service in Mexico. (See instructions.)

14. List location of all distribution points, warehouses or offices in Texas. (Attach additional sheets if necessary.)

For Comptroller's Use Only

JOB NAME --- SALEAPP
 PL15 00990
 0 2 2 0

Outlet/location set up
 PL05 01300
 Outlet number _____
 Country code 8 6 2
 Jurisdiction codes
 City MTA/CTD 0 0
 CNTY SPD 0 0
 Business code _____
 Permit set up
 PL14 01400
 Effective date _____
 Permit type 2
 Seasons 0 0 0
 Permit status 7
 SPD code _____

The managing director and/or corporate secretary or an authorized representative must sign this application. Representative must submit a written power of attorney with this application. Date of application
Month Day Year

15. I, (we) declare, under penalties prescribed by law, that the information in this document and any attachments is true and correct to the best of my (our) knowledge and belief. (TEX.PENAL CODE ANN.sec. 37.10)

Type or print name of managing director or authorized representative _____ **sign here** ▶ Managing director or authorized representative _____
 Type or print name of corporate secretary or authorized representative _____ **sign here** ▶ Corporate secretary or authorized representative _____

WARNING. You may be required to obtain an additional permit or license from the State of Texas or from a local governmental entity to conduct business. A listing of links relating to acquiring licenses, permits, and registrations from the State of Texas is available online at <http://www.Texas.gov>. You may also want to contact the municipality and county in which you will conduct business to determine any local governmental requirements.

Instructions for Completing Texas Application for Maquiladora Export Permit

Item 2 - Enter the legal business name in Mexico exactly as it is registered with the Mexican Secretaria de Comercio y Fomento Industrial.

Item 3 - Enter the complete Texas or other United States mailing address where you will receive mail from the Texas Comptroller of Public Accounts.

Item 6 - Enter the information requested for the managing director and corporate secretary of the maquiladora enterprise.

Item 13 - Enter the primary product or service of the maquiladora enterprise in Mexico.
Examples: manufacturing parts, leather goods. Please be specific.