



a. T Code ■ **32650**

Civil Fees
- QUARTERLY REPORT -

• DO NOT WRITE IN SHADED AREAS

c. City / County identification number ■	f. Report for quarter ending	g. ■	e. Due date of report
d. City / County name and mailing address			h. IMPORTANT Blacken this box if your address has changed. Show changes by the preprinted information. → 1 <input type="checkbox"/>
i. ■		j. ■	

DESCRIPTION — SEE BACK FOR INSTRUCTIONS —	COLUMN 1 Number (#) issued/ filed	COLUMN 2 TOTAL COLLECTED	COLUMN 3 AMOUNT DUE
1. Birth Certificate Fees	#	\$	1. \$
2. Marriage License Fees	■	■	2. .
3. Declaration of Informal Marriage	■	■	3. .
4. Juror Donations	■	■	4. .
5. JP Consolidated Civil Fee	■	■	5. .
6. Statutory Probate Court			
6a. Consolidated Civil Fee	■	■	6a. .
6b. Filing fee for other actions	■	■	6b. .
7. Statutory County Court			
7a. Consolidated Civil Fee	■	■	7a. .
7b. Filing fee for other actions	■	■	7b. .
8. Constitutional County Court			
8a. Consolidated Civil Fee	■	■	8a. .
8b. Filing fee for other actions	■	■	8b. .
9. Business and District Court			
9a. Consolidated Civil Fee	#	\$	9a. \$
9b. Filing fee for other actions	#	\$	9b. \$
10. Business Court Filing Fee	#	\$	10. \$
11. County Alternative Dispute Resolution	#	\$	11. \$
12. TOTAL OF LINES 1-11			12. \$
13. TOTAL FROM LINE 9 OF CIVIL FEES SUPPLEMENT FORM 40-155 (Repealed line items)			13. \$
14. TOTAL DUE FOR THIS PERIOD (Total of Items 12 and 13)			14. \$

*** DO NOT DETACH *** DO NOT DETACH *** DO NOT DETACH ***

15. TOTAL AMOUNT DUE AND PAYABLE (Same as Item 14) 15. \$

City/County name	k. ■	l. ■
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For assistance call 800-531-5441, ext. 3-4276, or 512-463-4276.

■ T Code ■ City/County identification no. ■ Period

Complete this report and make the amount in Item 14 payable to:
STATE COMPTROLLER

Mail to: COMPTROLLER OF PUBLIC ACCOUNTS
P.O. Box 149361
Austin, Texas 78714-9361

I, (type or print name) _____ certify that the information above is true as shown in the records of the treasury of the city/county named.	
Authorized agent	
sign here	Date
Title	
Phone number (Area code and number)	

Enter a Phone number that can be called if additional information is necessary.

INSTRUCTIONS FOR COMPLETING CIVIL FEES QUARTERLY REPORT

*THIS REPORT MUST BE FILED BY THE DUE DATE EVEN IF NO PAYMENT IS DUE
DO NOT LEAVE ANY BLANK LINES - ENTER -0- TO INDICATE NOTHING TO REPORT*

- Item 1 - Birth Certificate Fees** (*Local Govt. Code 118.015*) Use this line to report the number of certified copies of birth certificates issued and \$1.80 of the additional \$2.00 fee collected for each certified copy.
- Item 2 - Marriage License Fees** (*Local Govt. Code 118.011, 118.018, 118.022*) Use this line to report the number of marriage licenses issued and \$30.00 of each fee collected for a marriage license. \$10.00 of each marriage license fee will be deposited into the Family Trust Fund. Note: The fee for licenses issued prior to Sept. 1, 2008, was \$30.00.
- Item 3 - Declarations of Informal Marriage** (*Local Govt. Code 118.011, 118.019*) Use this line to report the number of declarations of informal marriages issued and \$12.50 of the \$25.00 fee collected for each declaration.
- Item 4 - Juror Donations for Compensation to Victims of Crime Fund** (*Govt. Code 61.003*) Use this line to report jurors' reimbursement fees that jurors have chosen to donate to the Compensation to Victims of Crime Fund.

STATE CONSOLIDATED CIVIL FEE ON FILING A CIVIL CASE - Effective Jan. 1, 2022. REPEALED FEES SHOULD BE REPORTED ON THE CIVIL FEES SUPPLEMENT FORM AND THE TOTAL ENTERED ON LINE 13 ON THIS FORM.

Note - Counties should only use this form to report/remit fees not previously sent directly to the treasury by the Office of Court Administration of the Texas Judicial System for fees paid using the electronic filing system established under Section 72.031, Government Code. [*Local Govt. Code 133.151 (b)*]

Item 5 - JP Consolidated Civil Fee [*Local Govt. Code 133.151 (a-1)*] The clerk of a justice court shall collect a fee in the amount of \$21 on the filing of any civil case and on any action other than an original action for the civil case, including an appeal and any counterclaim, cross-action, intervention, contempt action, interpleader, motion for new trial or third-party action.

Item 6 - Statutory Probate Court

6a - [*Local Govt. Code 133.151 (a)(1)*] The clerk of a court shall collect a fee in the amount of \$137 on the filing of any civil, probate, guardianship or mental health case.

6b - [*Local Govt. Code 133.151 (a)(2)*] The clerk of a court shall collect a fee in the amount of \$45 on any action other than an original action subject to Subdivision (1), including an appeal and any counterclaim, cross-action, intervention, contempt action, adverse probate action, interpleader, motion for new trial or third-party action. Effective 1/1/2024, also report \$45 (of \$80) Filing fee (Family Code 110.002) and \$45 (of \$80) Transfer fee (Family Code 110.005).

Item 7 - Statutory County Court, 7a [*Local Govt. Code 133.151 (a)(1)*] **7b** [*Local Govt. Code 133.151 (a)(2), Family Code 110.002 and 110.005*].

Item 8 - Constitutional County Court, 8a [*Local Govt. Code 133.151 (a)(1)*] **8b** [*Local Govt. Code 133.151 (a)(2), Family Code 110.002 and 110.005*].

Item 9 - Business and District Court, 9a [*Local Govt. Code 133.151 (a)(1)*] **9b** [*Local Govt. Code 133.151 (a)(2), Family Code 110.002 and 110.005*].

Item 10 - Business Court Filing Fee (*Gov. Code 25A.018*) Filing fee for action originally filed in or removed to the Business Court.

Item 11 - County Alternative Dispute Resolution [*Local Govt. Code 135.157 (b)*] If a county has not established an alternative dispute resolution system under Chapter 152, Civil Practice and Remedies Code, the money allocated under Subsection (a) shall be remitted to the comptroller and the comptroller shall allocate the money to the statewide electronic filing system fund.

Item 12 - TOTAL OF LINES 1-11

Item 13 - ENTER THE TOTAL AMOUNT DUE (LINE 9), FROM REPEALED FEES REPORTED ON THE CIVIL FEES SUPPLEMENT FORM 40-155

Item 14 - TOTAL CIVIL FEES DUE Total of Items 12 and 13 (*same as Line 15*).