

# Educational Course – Approval Request

## Request for Educational Program Review

Name of Provider	TDLR Provider No.	
Title of Course	Course Length	CEs Requested (total)

### Briefly Explain How Course Qualifies (attach additional documentation supporting request)

Occupations Code Section 1151.1015 requires the Comptroller’s office to approve core course curriculum, examinations and continuing education programs for appraisers and tax assessor-collectors. This form must be completed and submitted, with material indicating content, to the Comptroller’s Property Tax Assistance Division a minimum of 90 calendar days prior to the date of the educational course. Educational courses refers to (1) courses required for initial classification and/or certification; (2) courses required for reclassification and/or recertification in accordance with TDLR’s classification system for property tax professional registrants; or (3) courses of greater than two days in duration for which continuing education credit may be obtained.

Educational courses must deal with one or more of the following qualifying topics (*check all that apply*):

- |   |       |               |
|---|-------|---------------|
| <input type="checkbox"/> Appraisal standards and methodology                  | _____ | CEs requested |
| <input type="checkbox"/> Ethics   | _____ | CEs requested |
| <input type="checkbox"/> Laws and rules                                       | _____ | CEs requested |
| <input type="checkbox"/> Tax assessment and collection practices              | _____ | CEs requested |
| <input type="checkbox"/> Uniform Standards of Professional Appraisal Practice | _____ | CEs requested |

**For Comptroller Use Only:**

_____	CEs approved
_____	CEs approved
_____	CEs approved
_____	CEs approved
_____	CEs approved

Provider Contact Information	Date Submitted
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<p><b>Return original and attached documentation to:</b>                  COMPTROLLER OF PUBLIC ACCOUNTS                  Property Tax Assistance Division                  P.O. Box 13528                  Austin, Texas 78711-3528                  Fax 512-305-9801                  PTPCE@cpa.texas.gov</p>	<p><b>For Comptroller Use Only:</b></p> <p><b>sign here</b> </p> <table border="0" style="width: 100%;"> <tr> <td style="width: 70%; border-bottom: 1px solid black; text-align: center;">Education Staff</td> <td style="width: 30%; border-bottom: 1px solid black; text-align: center;">Date</td> </tr> </table> <p><input type="checkbox"/> APPROVED, Continuing Education Credits Approved (total) _____</p> <p><input type="checkbox"/> DISAPPROVED</p>	Education Staff	Date
Education Staff	Date		