

RENEWING UNDER A DUAL CERTIFICATION

CPA CERTIFICATION TITLES	REQUIRED # OF CONTINUING EDUCATION HOURS (CEH) PER CERTIFICATION	RENEWAL FEES	NOTES
Certified Texas Purchaser (CTP)	80	\$50.00	<i>Maintain 16 CEH per your certification year; 16 CEH x 5 years = 80 or not to exceed 36 CEH's in any given certification year.</i>
Certified Texas Procurement Manager (CTPM)	80	\$50.00	<i>If you hold BOTH a CTP and a CTPM certification you must renew as a CTPM as it overrides your CTP certification.</i>
Certified Texas Contract Manager (CTCM)	80	\$50.00	<i>If you have multiple certifications; CTP or CTPM and a CTCM certification; it's recommended you recertify under a DUAL certification.</i>
DUAL CERTIFICATION <u>CTP/CTCM</u> Or <u>CTPM/CTCM</u>	80	\$75.00	<i>If you plan on renewing under a dual certification, any earned CEH of earliest date will apply toward the required 80 CEH. The earliest expiration date will prevail determining your recertification date. Each certificate will keep the original issued certification # and issued date, but will now have the same expiration date.</i>

CERTIFICATION NOTES

- If you plan on renewing under a dual certification, any earned CEH of earliest date will apply toward the required 80 CEH. The earliest expiration date will prevail determining your recertification date. Each certification will keep the original issued certification # and issued date, but will now have the same expiration date.
- Once you have obtained a dual certification, you will be required to obtain a minimum of **40 CEH's related to either procurement OR contract management** towards the required 80 CEH's. Exception, the 40 hour requirement may be partially exempt in the following situation:
 - *If an additional certification has been earned mid-term of an initial five (5) year certification period. Remember, the earliest expiration date will prevail determining your recertification date therefore, the required 40 hours can be averaged based on the number of full certification years remaining. This average ruling only applies to the additional certification not the initial certification.*
- Keep in mind that you **cannot** use the core hours acquired from attending the required procurement and/or contract management courses to use as CEH towards renewal of that certification.

Contact the Training and Certification Program (TCP) for additional information, (512) 463-5355.