



Supplemental Summary for FY 2013 Annual HUB Report for Agency 576

The Texas A&M Forest Service (TFS) is committed to making a Good Faith Effort to assist Historically Underutilized Businesses (HUB's) in the procurement process in accordance with the goals and rules established by state statute. The procurement process seeks to provide equal access to all businesses, encourage competition and promote other fair business practices.

In Reach Program

Agency personnel are offered assistance in identifying HUB Vendors throughout the year while the HUB Coordinator participates in TPASS HUB Cooperative meetings, Statewide HUB Discussion Workgroup meetings and the TAMUS HUB Coordinator meetings (TUHCA), which provide opportunities for agencies to benefit from other member agencies' strategies and experiences.

Out Reach Program

- TFS met with Bob Bruner from Wilton's (office supply HUB) to introduce PACE on Tuesday, September 11th. TFS met with Patty Short from Budget Printing regarding scheduling a specialized HUB forum for the TAMU System Agencies and to set up a Mentor/Protégé relationship with Comark Direct (conducted on Monday, February 25th). On Friday, April 12, a conference call with Comark Direct was made to firm the Mentor/Protégé agreement details between them and Budget Printing. Additionally, TFS met with Staples/Summus on Tuesday, August 13th, to discuss possibility of purchasing all safety supplies on contract through Summus.
- TFS attended and exhibited at two (2) Economic Opportunity Forums throughout the state—Bexar County, SMWVBO EOF in San Antonio on Wednesday, December 5th and the 2013 Procurement Connection Seminar & HUB Expo at the Ford Park Center in Beaumont on Wednesday, February 27th. TFS attended the State of Texas' Spot Bid Fair in Irving on Monday and Tuesday, May 13 and 14. TFS attended the HUB vendor fair at Stephen F. Austin University in Nacogdoches on Thursday, May 16th. TFS attended the Texas A&M University System wide HUB and vendor show in Laredo on Thursday, May 30.

Non-Automated Reporting Criteria

	Treasury	Non-Treasury	Total Dollar	Total Dollar / HUB
Procard	\$0	\$851,630.03	\$851,630.03	\$18,319.72
Group	\$2,199,614.35	\$30,714.92	\$2,230,329.27	\$15,661.93
Subcontracting	\$0	\$221,993.00	\$221,993.00	\$2,836.00

Impediments

The State of Texas Retail Fuel Purchase Contract is not a Term Contract; it remains identified only as a CCG Contract. All state agencies and higher education are required by law to utilize the State's fuel contract therefore not allowing any opportunity to award this purchase category to HUB Vendors. Fiscal year to date, this is **\$1,196,447.43** impediment against our HUB efforts.

As an Emergency Response Agency, a substantial amount of the agency's procurements are for highly specialized equipment and services required to support agency operations in wildfire suppression/prevention, forest development, and other forestry related operations. TFS continues to experience an inadequate amount of HUB vendors that can actually bid on and supply these specialized items. For FY13, the TFS agency has spent over 1.5 million dollars on heavy equipment purchases.

Sincerely,

Alan J. Degelman-Agency HUB Coordinator