



**KEN PAXTON**

ATTORNEY GENERAL OF TEXAS

### **Agency 302 Fiscal Year 2017 Annual HUB Report Supplemental Letter**

The Office of the Attorney General (OAG) remains committed to the success of the State of Texas Historically Underutilized Business (HUB) Program. Our agency continues to provide contracting opportunities through inclusion of minority/woman owned businesses and service disabled veterans, directly or indirectly through subcontracting. With the HUB subcontracting component and Mentor Protégé agreements we have historically exceeded the statewide HUB utilization goals.

The OAG addresses each of the individual components of the program i.e., reporting, outreach, subcontracting and the Mentor Protégé Program by applying simple good faith effort initiatives through **Access\* Accountability\*Awareness**. Each initiative with in its self, promote elements of good faith that is not only statutorily required but work together for the betterment of the HUB Program.

**Access** is affording subcontracting opportunities in contracts regardless of the funding stream or reportable object code. The OAG has been successful in obtaining subcontracting in agency contracts such as DNA testing services, court deposition services, and legal courier services with over one (1) million in subcontracting expenditures.

**Accountability** is ensuring all OAG procurements have required HUB opportunities when probable and following up with prime contractors on contracts were subcontracting has been determined. The OAG produces monthly progress assessment reports to show division performance and overall agency HUB goal attainment.

**Awareness** is attending events that promote education and opportunity for HUB vendors or eligible vendors not yet certified. The OAG attendance at such events is then communicated back to our end users. Our HUB Program assess' each potential vendor to ascertain the level of attention and instruction they need on an individual basis hosting one on one phone conferences, meetings, and follow up to ensure each vendor understands the HUB, and procurement, contracting process.

Our goal for Fiscal year 2017-2018 is to sign additional Mentor Protégé Program Agreements and increase our internal knowledge of the benefits of the HUB program to our staff through training, and additional reporting enhancements. In addition, we will work with other state agencies to share resources and knowledge to benefit the overall State of Texas HUB Program.

Again, we are pleased to represent an overall **21.67%** HUB utilization attainment. We will continue to look for ways, ideas, and resources to see the success of our HUB Program.

Should you have any questions regarding the Office of the Attorney's General HUB Program please feel free to contact Ms. Shawn Constancio at [shawn.constancio@oag.texas.gov](mailto:shawn.constancio@oag.texas.gov) or 512-475-4411.

Respectfully,

*Shawn Constancio*