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Harvey Hilderbran

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Supplemental Letter to the FY 2017 Annual HUB Report for Agency 303

The Texas Facilities Commission (TFC) remains committed to increasing economic opportunities for Historically Underutilized Businesses (HUB). The following outreach and good faith efforts were made during FY 2017:

HUB Forums- Provided information about TFC's procurement opportunities while participating in **nineteen (19)** Economic Opportunity Forums (EOF). These included:

- Governor's Office Small Business Expo in San Marcos, TX
- Annual conference for the Texas Association of African American (TAAACC) Chambers of Commerce in Austin, TX
- Governor's Women Conference and Leadership Panel in San Antonio, TX
- Houston Minority Supplier Diversity Council Expo in Houston, TX
- UT System and UT Austin Networking Event in Austin, TX
- Veteran Business Symposium in San Marcos, TX
- University of North Texas HUB Expo in Denton, TX
- Governor's Small Business Expo in Round Rock, TX
- 16th Annual Bexar County Small, Minority, Women and Veterans Business Conference in San Antonio, TX
- Statewide HUB Program HUB Expo in Beaumont, TX.
- Houston Community College Business Expo in Houston, TX
- 5th Annual Marketing for Success HUB Even hosted by TXDVM, GLO, THC & TEA in Austin, TX
- University of Houston System HUB Event in Houston, TX
- 13th Annual Procurement Symposium in El Paso, TX
- ACCESS 2017 and Doing Business Texas Style Spot Bid Fair in Irving, TX
- Central Texas Small Business Partnership Conference hosted by Travis Co. ACC & AISD in Austin, TX
- University of Texas Rio Grande Valley Business Forum in Mercedes, TX
- Annual conference for the Texas Association of Mexican American (TAMACC) Chambers of Commerce in Irving, TX
- Austin Asian Chamber Connect Forum in Austin, TX

HUB Certifications- Assisted **four (4)** vendors in obtaining HUB certification through TPASS.

HUB Vendors Assistance- Conducted **twenty-six (26)** one-on-one consultations with HUB vendors on Doing Business with TFC.

HUB Education and Training- To increase HUB participation TFC has developed opportunities to educate HUBs on upcoming procurement opportunities and knowledge of HUB rules, policies and procedures.

- Serves as the Chair of the HUB Discussion Work Group (HDWG). Collaborating with other state agencies thru HDWG and Memorandum of Cooperation (MOC) with the Texas Assn. of African American/Mexican American Chamber of Commerce (TAAACC/TAMACC) via the Memorandums of Cooperation.
- Attended pre-solicitation submittal conferences to educate vendors about HUB subcontracting requirements.
- Coordinated **two (2)** Roundtable session with Prime; HUB Vendor has 30 minutes to introduce company to Prime.
- Partnered with Texas State Small Business Development Center to conduct **two (2)** trainings for TFC upcoming projects.
- Presentation at San Antonio Procurement Assistance Center in San Antonio, TX
- Presentation at the Austin Black Contractors Assn. in Austin, TX

TFC further supplemented the annual report with additional contracting dollars after analyzing a treasury report requested from the Comptroller. Since HUB outreach and compliance services are performed when managing construction projects for client agencies, inclusion of the associated contract dollars is in the reported data.

Sincerely,

A handwritten signature in black ink, appearing to read "Harvey Hilderbran", is written over a horizontal line.

Harvey Hilderbran
Executive Director

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Texas Facilities Commission

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★ Planning and administering facilities in service to the State of Texas ★