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TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

Supplemental Summary for Fiscal Year 2017 Annual HUB Report for Agency 582

The Texas Commission on Environmental Quality (TCEQ) is dedicated to supporting the goals and intent of the Historically Underutilized Business (HUB) program. Accomplishments during FY17:

- participated in 28 Economic Opportunity Forums at which HUBs received information on how to do business with TCEQ
- maintained sponsorship of two Mentor-Protégé agreements
- provided information to HUBs on state procurement requirements and how to do business with TCEQ through one-on-one meetings, email, and by phone
- held workshops for HUB vendors on the HUB program and on state and agency procurement requirements
- presented HUB-related information at all pre-solicitation conferences, covering areas such as HUB subcontracting plan compliance, the selection of HUBs, the procedure for searching the Central Master Bidders List, and the Mentor-Protégé program
- assisted in development of solicitations that emphasized regional service areas, as opposed to the solicitation of service contracts on a statewide basis
- ensured specifications did not include unnecessary requirements that would impede HUB participation by, for example, reviewing bond and insurance requirements
- provided information regarding TCEQ procurement opportunities, HUB certification and state purchasing requirements at three events of the Texas Association of African-American Chambers of Commerce and the Texas Association of Mexican-American Chambers of Commerce
- participated on the planning committee for one HUB EXPO being spearheaded by CPA's Statewide Procurement Division (SPD), and conducted a workshop on marketing to state government
- participated in the Memorandum of Cooperation (MOC) agreement between TCEQ, the Texas Association of African-American Chambers of Commerce and the Texas Association of Mexican-American Chambers of Commerce
- participated in statewide HUB Discussion Workgroup legislative subcommittee and outreach subcommittee meetings
- identified payments to governmental entities (i.e., federal agencies, municipalities, etc.) impacting the agency's HUB utilization performance. Factoring out these expenditures, TCEQ's Professional Services (currently 11.89%), Other Services (currently 40.44%) and Commodities (currently 28.39%) HUB utilization, respectively, would have been 13.21%, 45.53% and 29.14%. The latter HUB percentages more accurately represent the agency's actual HUB performance.

Should you have any questions, please contact TCEQ HUB Coordinator Claribel Diaz at either (512) 239-5369 or by email at claribel.diaz@tceq.texas.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Racanelli".

John Racanelli
Deputy Director
Office of Administrative Services