



125 EAST 11TH STREET, AUSTIN, TEXAS 78701-2483 | 512.463.8588 | WWW.TXDOT.GOV

### Supplemental Letter for FY 2017 Annual HUB Report for Agency Number 601

The Texas Department of Transportation (TxDOT) continues to support Historically Underutilized Businesses (HUB) and remains committed to increasing HUB participation and procurement opportunities. TxDOT has a multi-faceted outreach program that targets HUBs and encourages companies interested in doing business with the agency to become HUB certified. The good faith efforts listed below reflect TxDOT's achievements and commitment to the on-going support of the HUB Program during fiscal year 2017 (FY17).

#### Outreach

- Participated in 70 external forums which covered small business development, contract bidding, and networking opportunities.
- Hosted six Forums that covered TxDOT contract opportunities and allowed for networking.
- Held six forums to receive public comment and feedback for TxDOT's 2018–2020 Federal Transit Administration Goal Setting Methodology.
- Provide funding for TxDOT's continued relationships with the Texas Association of African American Chambers of Commerce and Texas Association of Mexican American Chambers of Commerce.
- Participated in HUB Discussion Workgroup meetings and HUB Advisory Committee meetings to plan and receive information on HUB rules, HUB utilization, and outreach events and training.
- Conducted 207 one-on-ones with small, minority, and women owned businesses to discuss doing business with TxDOT and to provide the businesses the opportunity to explain their operations.
- 149 Disadvantaged Business Enterprises (DBE) firms that met the HUB certification requirements attained their HUB certification in FY17 through the CPA and TxDOT Memorandum of Agreement.
- Encouraged and assisted qualified minority, women-owned businesses, and service disabled veterans to become DBE, HUB, and Small Business Enterprise certified.
- Currently managing eight (8) mentor protégé relationships.

#### Initiatives

- Manage the Texas Business Opportunity and Development Program that provides construction and business development training for DBEs certified in heavy highway construction and professional services.
- Provide HUB Program training to staff in TxDOT Districts and Divisions.
- Participate in Pre-Bid Vendor Conferences to discuss HUB requirements for TxDOT procurements.
- Participate in Post Award Meetings to discuss HUB requirements for TxDOT contracts.
- Developed an online HUB Training for TxDOT staff.

If you have any questions, please contact me at (512) 416-4687 or via e-mail at [carlos.balderas@txdot.gov](mailto:carlos.balderas@txdot.gov).

Sincerely,

Carlos A. Balderas  
HUB Program Director  
Civil Rights Division

OUR VALUES: *People • Accountability • Trust • Honesty*

OUR MISSION: *Through collaboration and leadership, we deliver a safe, reliable, and integrated transportation system that enables the movement of people and goods.*

An Equal Opportunity Employer