



TEXAS JUVENILE JUSTICE DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Supplemental Letter for Fiscal Year 2017 Annual HUB Report for Agency 644

The Texas Juvenile Justice Department (TJJD) recognizes the importance of the Historically Underutilized Business (HUB) Program. TJJD is committed to providing the maximum opportunity to Historically Under Utilized Business through a good faith effort of effectively promoting economic opportunities to HUB businesses. TJJD is pleased to report the following activities that demonstrate our good faith effort for the period September 1, 2016 – August 31, 2017

- Active member of the *HUB Discussion Workgroup* and *SACC/Purchasing Subcommittee*, actively participating in the ongoing monthly meetings, gaining knowledge of HUB rules, following pending legislative changes, HUB events, and dissemination HUB information designed to increase HUB opportunity and participation.
- Participated as an exhibitor at the Greater Austin Asian Chamber of Commerce Connect Forum held on October 12, 2016, making contact with HUB vendors and providing them information on how to do business with TJJD.
- Participated as an exhibitor and Cosponsor at the Department of Public Safety's Law Enforcement Symposium held on December 02, 2016.
- Participated as an exhibitor at the Greater Austin Asian Chamber of Commerce Connect Forum held on February 22 and August 30, 2017, making contact with HUB vendors and providing them information on how to do business with TJJD.
- Participated as an exhibitor and co-sponsor at the "Marketing for Success" held on April 5, 2017 at the J.J. Pickle Center. Vendors had an opportunity to meet key agency procurement and contracting personnel from each of the co-sponsoring agencies.
- Participated as an exhibitor at the 16th Annual TRS Purchasing & HUB Connections Networking Forum held on 4/12/17 at the Teachers Retirement System of Texas.
- Participated as an exhibitor at the Access 2017 "Doing Business Texas Style" held on May 8,9, 2017 in Irving. The agency was able to award an estimated \$85K to HUB vendors as a result of the forum.
- Participated as an exhibitor at the South Texas Business Opportunity Forum in conjunction with the University of Texas Rio Grande Valley. The event was attended by agency purchasing personnel from the facility the agency has in Edinburg. The agency often allows regional agency personnel to attend so to develop and foster relationships with local minority, women, and veteran-owned businesses.
- The agency also hosted 5 In-House vendor presentations with HUB Vendors Classic Forms and Products, Longhorn Office Supply, Towne Place Suites by Marriott, Falars-V Enterprises and Strategic Partnerships/ECM. Vendors were invited to provide a brief presentation to procurement, contract and key agency personnel about their goods and services.
- The agency continues to assist in the development of a HUB reporting tools in CAPPs that will allow more accurate tracking and reporting of HUB information for quarterly, semi-annual and annual reporting.
- The Agency prepares and distributes information on procurement procedures to HUBs in a manner that encourages participation in state contracts by all businesses.
- Meets with and provides direct, hands on, guidance to interested HUBs seeking information regarding opportunities with TJJD. For HUBs wanting additional assistance, we provide one-on-one information sessions related to participation in other statewide opportunities for HUB businesses.

The Texas Juvenile Justice Department supports the State of Texas HUB Program and will continue to be proactive in increasing HUB participation through good faith efforts. Should questions arise relating to this information, please contact Kenneth I. Ming, CPPB, CTCM, CTPM, Business Operations and Contracts at (512) 490-7261 or email kenneth.i.ming@tjtd.texas.gov.


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