



Office of Purchasing, Central Services,
& HUB Program

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SUPPLEMENTAL SUMMARY FOR FY 2017 ANNUAL HUB REPORT
AGENCY 713

Tarleton State University provides a supportive outreach and community awareness program to promote HUB procurement by educating departmental purchasers on the HUB program and hosting periodic HUB vendor showcases on campus. The entire goal of our HUB department is to show a Good Faith Effort to present new and established HUB vendors to our campus by our accomplishments, the ongoing and outreach activities below.

Attended the following Outreach Activities:

1. Co-Sponsored with the Texas A&M University to host a system wide HUB Fair on October 5, 2016 with 40 vendors in attendance.
2. As a member of Texas University HUB Coordinator Alliance (TUHCA), Tarleton co-hosted a HUB fair with other member Universities at Stephen F. Austin University in Nacogdoches, Texas on October 20, 2016.
3. The 16th Annual Bexar County's Small, Minority, Women, and Veterans Business Owners Conference on December 6, 2016.
4. TxDot 2017 Interagency HUB Vendor Fair, April 5, 2017 and assisted on a university panel.
5. Senator West's "Doing Business Texas Style", May 8-9, 2017.

Ongoing activities:

1. Serving a term as President for TUHCA in order to keep informed and improve the HUB program.
2. Providing monthly feedback of HUB expenditures to Procurement Card Holders.
3. Quarterly HUB Showcases that introduce HUB vendors to our campus.
4. Collaborate with other state agencies through Texas University HUB Coordinator Alliance (TUHCA) which promotes growth within the HUB Program and facilitates discussion on best practice.

Accomplishments:

1. Hosted three HUB vendor showcases on campus this year with a total of 13 vendors in attendance.
2. Successfully helped a business in our area to become HUB certified.
3. Added a new Mentor Protégé relationship and also co-sponsored a new Mentor Protégé relationship with Texas A&M University.
4. Continued positive outcome from our monthly reward system that encourages more participation through a healthy competition within our Faculty and Staff.

A handwritten signature in blue ink, appearing to read 'Elaine Chew'.

Elaine Chew
Director of Procurements, Contracts & HUB Coordinator