



**TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER.**

Finance and Administration
Purchasing

Supplemental Summary Letter for FY2017 Annual HUB Report for Agency 739

Texas Tech University Health Sciences Center (TTUHSC) is committed to making good faith efforts to support, promote and include Historically Underutilized Businesses (HUB) in the procurement process and acquisition of goods and services for the institution. Being a healthcare and research institution TTUHSC is challenged to find qualified HUB's that can fulfill professional medical services contracts, offer the specialized major medical and laboratory equipment required by the institution as well as finding HUB's that can provide the pharmaceuticals required by our clinical and pharmacy operations. To meet the challenge of finding and engaging qualified HUB's the TTUHSC-HUB Office provides internal departmental training, conducts vendor and purchaser training, requires HUB outreach/inclusion in all solicitations and participates in outreach activities across the State.

An example of the success of the HUB Office outreach efforts can be demonstrated in the new HUB relationships established between TTUHSC and three new HUB vendors as a direct result of the awarded solicitations at ACCESS 2017 Spot Bid Fair.

Outreach efforts in FY2017 included the attendance and participation at the following events:

- Texas Association of African American Chambers of Commerce (TAAACC)
- Texas University HUB Coordinator's Alliance (TUHCA)
- Texas Department of Motor Vehicles
- Texas Tech University Business Expo
- Doing Business Texas Style – ACCESS 2017 Spot Bid Fair
- Lubbock Chamber of Commerce
- West Texas Contract Procurement Center
- Hispanic Business Convention of Texas (TAMACC)
- Collin County Small Business Expo

Creating HUB Awareness – participated as panelist with other state agencies and Universities during HUB Vendor show EXPO workshops and Procurement luncheon.

HUB Vendor Assistance – educate vendors to respond to solicitations, completing an HSP for HUB Subcontract opportunities and conducted one-on-one vendor roundtable sessions for TAMACC.

Continued TTUHSC's support and collaboration with other state agencies through the Texas Association of African American Chamber of Commerce and Texas Association of Mexican American Chamber of Commerce (TAAACC/TAMACC) via the memorandums of cooperation.

In addition the TTUHSC HUB Office is active in supporting Texas University Coordinators HUB Alliance (TUCHA) holding the position of Treasurer with the organization.

9/19/17

John Haynes, Managing Director of Purchasing