



HUB PROGRAM
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**Supplemental Letter for FY 2017 Annual HUB Report
Agency Number 760**

Texas A&M University-Corpus Christi is committed to making a "Good Faith Effort" to effectively promote and increase contract opportunities with Historically Underutilized Businesses (HUBs). The University promotes HUB inclusion by recruiting HUB vendors and encouraging prime vendors to extend subcontracting opportunities to HUBs. Our "Good Faith Efforts" to ensure continuing HUB participation during FY 2017 included the following:

HUB Out-Reach and In-Reach Activities:

- Attended the TAMU Systems HUB Coordinator and Directors meeting in October 5, 2016 in College Station, TX. Also attended a HUB Vendor fair during this visit.
- Participated (Booth) in the Bexar County Business Conference HUB Vendor Fair in San Antonio Texas. December 2016.
- Continue to monitor and sign off on Job Order Contract so that minority businesses are included in subcontracts for projects over \$100,000.
- As the HUB Coordinator, continue to conduct HUB training Workshops on campus.
- Continue to Advertise and Utilize Cooperative and Purchasing contracts with HUB awarded vendors.
- Attended and Participated in (Booth) the Senator Royce West 2017 Spot Bid Fair in Dallas, Texas. {May 2017}
- One of Four Key Note Presenter's in a TxDot HUB Vendor Fair in Corpus Christi June 2107.
- Participated (Booth) in 2017 Rio Grande Valley annual HUB fair in Mercedes Texas. June 2017.
- Continue to assist and with our current Mentor Protégé Program EPMA Corp. DBA Johnstone Supply (Mentor) and Competitive Choice Inc. (Protégé). {May 2017}
- Continue to introduce new HUB vendors to the TAMU-CC for additional procurement opportunities.
- Maintain an open door policy in which minority businesses can come by and ask assistance in understanding the HUB certification, Mentor Protégé Program, ESBD, and educate vendors on cooperative opportunities and "How to do Business" with the State of Texas.

Texas A&M University-Corpus Christi has continued to outsource Construction & Facilities Services. The University remains committed to growing the subcontracting opportunities for HUB's.

Texas A&M University-Corpus Christi will continue its efforts to strengthen the HUB Program and work diligently to increase purchases and contracting with HUB vendors.

A handwritten signature in purple ink that reads "Leon Roberts".

Leon Roberts
HUB Coordinator