



TEXAS TECH UNIVERSITY SYSTEM

Facilities Planning and Construction

Re: Supplemental Letter for FY2017 Annual HUB Report for Agency Number 768

Texas Tech University System (768) presents this supplemental letter to the Annual Historically Underutilized Business (HUB) report. This letter serves to recognize the University's additional efforts to increase HUB participation in the University's purchases and contracts. Texas Tech University System is committed to expanding our HUB participation through outreach efforts as briefly summarized below:

- Attended the College of Visual & Performing Arts Maedgen Theatre Pre-Response Meeting for the Construction Manager at Risk on October 5, 2016 to discuss and encourage HUB participation
- Attended the Basketball Practice Facility Pre-Response Meeting for the Design Professional on October 25, 2016 to discuss and encourage HUB participation
- Met with Holder Construction Company to discuss HUB opportunities on future project submissions on February 14, 2017. Explained the Centralized Master Bidders List and how to search the directory for HUB vendors. Directed them on the HUB Subcontracting Plan (HSP) and the necessary information required.
- Attended the Rip Griffin Park Expansion & Renovation Pre-Response Meeting for Design Professionals on April 12, 2017 to discuss and encourage HUB participation.
- Participated in Texas Tech University's 2017 Small Business Expo on May 3, 2017 along with other governmental agencies participating this year. This year there were 51 vendors, many classified as a small or disadvantaged business.
- Attended the HUB Training Event conducted by Texas Tech University Procurement Services on June 15, 2017 to discuss HUB participation and necessary HUB Subcontracting Plan forms to be included with Statement of Qualifications.
- Attended the Frazier Alumni Pavilion Construction Manager at Risk Pre-Response Meeting on July 10, 2017 to discuss and encourage HUB participation.
- Attended the Weeks Hall Pre-Response Meeting for Design Professionals on August 2, 2017 to discuss and encourage HUB participation.

If you have any questions, please do not hesitate to contact me at 806-742-2116 or by email at robin.low@ttu.edu.

Sincerely,

A handwritten signature in blue ink that reads "M.S. Molina".

Michael S. Molina
Vice Chancellor

Texas Tech University System Historically Underutilized Business Coordinator

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