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February 16, 2017

**Supplemental Letter for FY 2017 Semiannual HUB Report
Agency Number - 103**

The Texas Legislative Council (TLC) is committed to the State of Texas Historically Underutilized Business (HUB) Program. In FY16 TLC's total spend was \$9,408,164.58 of which \$3,968,949.37 or 42.15 percent, was spent with HUBs. TLC was recognized in the Fiscal 2016 Annual HUB report as the 2nd out of the top 25 agencies spending more than \$5M with largest percentage spend with HUBs for FY16. The council will continue to maximize contract opportunities for HUB vendors in our procurement process. This effort is illustrated by the following activities since September 2016.

- TLC participated as an exhibitor in the 2016 Small, Minority, Women and Veterans Business Owners (SMWVBE) Bexar County Contracting Conference at the Freeman Expos Hall in San Antonio on December 07, 2016.
- TLC attended one HUB discussion work group and HDW Subcommittee meeting on February 3, 2017 composed of state agency HUB coordinators and purchasers who meet periodically to share information and provide proactive feedback to the Texas Procurement and Support Services Division of the CPA.
- As a member of the HUB Legislative Committee for the HDWG we track and brief upcoming legislative bills pertaining HUB and procurement initiatives during the 85th Legislative session. Additionally, this effort also supports the Purchasing Subcommittee for the State Agency Coordinating Committee (SACC).
- TLC maintained HUB related information and upcoming HUB event links on our agency's web page.
- To date TLC has spent \$1,100,400.36 (28.97 percent of total purchases of \$3,798,761.70) with HUB vendors in FY-17.

The Texas Legislative Council supports the State of Texas HUB program and will continue work to keep HUB participation a priority. Should you have any questions regarding the agency's good faith efforts, please contact our HUB Coordinators, Ms. Melissa De Tarr, Mr. Craig O'Brien or our CFO, Mr. Mathew Richardson, at (512) 463-1155.

Sincerely,

Jeff Archer
Executive Director