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Harvey Hilderbran

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Supplemental Letter to the FY 2017 Semi-Annual HUB Report for Agency 303

The Texas Facilities Commission (TFC) remains committed to increasing economic opportunities for Historically Underutilized Businesses (HUB). The following outreach and good faith efforts were made during FY 2017:

HUB Forums- Provided information about TFC's procurement opportunities while participating in **ten (10)** Economic Opportunity Forums (EOF). These included:

- Governor's Office Small Business Expo in San Marcos, TX
- Annual conference for the Texas Association of African American (TAAACC) Chambers of Commerce in Austin, TX
- Governor's Women Conference and Leadership Panel in San Antonio, TX
- Houston Minority Supplier Diversity Council Expo in Houston, TX
- UT System and UT Austin Networking Event in Austin, TX
- Veteran Business Symposium in San Marcos, TX
- University of North Texas HUB Expo in Denton, TX
- Governor's Small Business Expo in Round Rock, TX
- 16th Annual Bexar County Small, Minority, Women & Veterans Business Conference in San Antonio, TX
- Statewide HUB Program HUB Expo in Beaumont, TX.

HUB Certifications- Assisted **four (4)** vendors in obtaining HUB certification through TPASS.

HUB Vendors Assistance- Conducted **twelve (12)** one-on-one consultations with HUB vendors on Doing Business with TFC.

HUB Education and Training- To increase HUB participation TFC has developed opportunities to educate HUBs on upcoming procurement opportunities and knowledge of HUB rules, policies and procedures.

- Serves as the Chair of the HUB Discussion Work Group (HDWG). Collaborating with other state agencies thru HDWG and the Texas Assn. of African American/Mexican American Chamber of Commerce (TAAACC/TAMACC) via the Memorandums of Cooperation.
- Attended pre-solicitation submittal conferences to educate vendors about HUB subcontracting requirements.
- Coordinated **one (1)** Roundtable session with Prime; HUB Vendor has 30 minutes to introduce company to Prime.
- Partnered with Texas State Small Business Development Center to conduct training for TFC upcoming projects.

TFC further supplemented the semi-annual report with additional contracting dollars after analyzing a treasury report requested from the Comptroller. Since HUB outreach and compliance services are performed when managing construction projects for client agencies, inclusion of the associated contract dollars is in the reported data.

Sincerely,

A handwritten signature in black ink, appearing to read "Harvey Hilderbran", written over a horizontal line.

Harvey Hilderbran
Executive Director

Texas Facilities Commission

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★ *Planning and administering facilities in service to the State of Texas* ★