



## Supplemental Letter for FY 2017 Semi-Annual HUB Report for Agency 306

The Texas State Library and Archives Commission is committed to providing procurement and contracting opportunities for Historically Underutilized Businesses (HUBs). The Texas State Library and Archives Commission is devoted to providing opportunities to HUBs for all procurement needs.

Our good faith efforts include the following:

- Utilizing HUB vendors for spot, service, and catalog purchases, whenever possible;
- Attending HUB events to network and gain insight from HUB vendors;
- Providing guidance to prime vendors in completing their HUB Subcontracting forms and reports.

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*Assistant State Librarian*  
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The Texas State Library and Archives Commission has only one expenditure in the "Heavy Construction" category, and the service was provided to our Liberty location by Texas Facilities Commission (TFC). There are no expenditures in the "Building Construction" category during this period.

There are very few expenditures in the "Special Trade" category. These expenditures are typically for services at our Liberty and the Shoal Creek facilities. We find it very difficult to locate responsive Vendors willing to provide services to the Liberty facilities; HUB Vendors are even more difficult to locate.

The "Other Services" category continues to be an area in which TSLAC struggles to meet the State Agency Goals. TSLAC is mandated by the Legislature per [Texas Government Code § 2155.139 \(1\)\(B\)](#) to provide online direct publications and resources to the academic and public libraries throughout Texas. These resources are very costly. There are currently no HUB Vendors available to provide these high-cost, high-value resources.

The "Commodities" category is an area also proves challenging as there are very few HUB Vendors that provide library and archival supplies. We also find it difficult to locate Vendors who can provide the specialized software licenses needed for our programs.

The Texas State Library and Archives Commission continues to increase our HUB participation at every opportunity. Please contact me should you have further questions.

Sincerely,

A handwritten signature in blue ink that reads "Pam Rodriguez CTPM, CTCM".

Pam Rodriguez, CTPM, CTCM  
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**TSLAC**

*Preserving yesterday  
Informing today  
Inspiring tomorrow*