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Supplemental Letter for FY 2017 Semi- Annual HUB Report for Agency Number 601

The Texas Department of Transportation (TxDOT) continues to support Historically Underutilized Businesses (HUB) and remains committed to increasing HUB participation and procurement opportunities. TxDOT has a multi-faceted outreach program that targets HUBs and encourages companies interested in doing business with the agency to become HUB certified. The good faith efforts listed below reflect TxDOT's achievements and commitment to the on-going support of the HUB Program during fiscal year 2017 (FY17).

Outreach

- TxDOT staff has participated in 33 external forums which covered:
 - Small business development,
 - Contract bidding, and
 - Network opportunities.
- Continues to advance the concept and spirit of the Memoranda of Cooperation with the Texas Association of African American Chambers of Commerce and Texas Association of Mexican American Chambers of Commerce.
- Participates in HUB Discussion Workgroup meetings to receive information on HUB rules, outreach initiatives, and HUB utilization.
- 274 Disadvantaged Business Enterprise (DBE) firms that met the HUB certification requirements attained their HUB certification in FY17 through the CPA and TxDOT Memorandum of Agreement.
- Conducted 60 one-on-ones with DBEs/HUBs allowing the vendors to present their business and provide information on doing business with TxDOT.
- Encourages and assists qualified minority, women, and service disabled veteran businesses to become DBE/HUB certified.
- Currently managing eight (8) mentor protégé relationships.

Initiatives

- Manage the Texas Business Opportunity and Development (TBOD) Program that provides construction and business development training for DBEs certified in highway construction and professional services.
- Provide HUB trainings to TxDOT Districts and Divisions covering HUB policy, HUB utilization, HUB compliance, HUB outreach, mentor protégé program, and HUB reporting.
- Develop an online HUB Training for TxDOT staff.
- Participate in Pre-Bid Vendor Conferences to cover HUB requirements of TxDOT procurements.
- Participate in Post Award Meetings to cover HUB requirements of TxDOT contracts.

If you have any question please contact Carlos Balderas at (512) 416-4687 or via e-mail at Carlos.Balderas@txdot.gov.

Sincerely,

Michael D. Bryant
Director
Civil Rights Division

OUR VALUES: *People • Accountability • Trust • Honesty*

OUR MISSION: *Through collaboration and leadership, we deliver a safe, reliable, and integrated transportation system that enables the movement of people and goods.*

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