



*Office of Purchasing, Central Services,  
& HUB Program*

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**SUPPLEMENTAL SUMMARY FOR FY 2017 SEMI-ANNUAL HUB REPORT  
AGENCY 713**

Tarleton State University diligently strives to uphold a Good Faith Effort by providing reliable access and opportunity to all Historically Underutilized Businesses in the state of Texas. Our aim is to recommend and raise awareness of HUBs throughout our campus and our Good Faith Effort is shown by our accomplishments, outreach and our ongoing activities below.

**Accomplishments:**

- Hosted Vendor Showcase on November 30, 2016 on campus with 4 HUB vendors in attendance.
- Continue to have a positive outcome with the results from our P-card reward system. This encourages monthly participation through healthy competition within our Faculty & Staff HUB spending.
- Tarleton has been working with two local vendors who are working on HUB certification. Vendors will then have an opportunity to attend a "Mini HUB showcase" where they will be introduced to campus.
- Successfully co-sponsored a new mentor-protégé relationship with Texas A&M University.

**Outreach Activities attended from September 2016 through February 2017:**

- Co-Sponsored with The Texas A&M University to host a system wide HUB Fair on October 5, 2016 with 40 vendors in attendance.
- Attend various HUB focused meetings including Texas University HUB Coordinator Alliance (TUHCA) and HUB Discussion Workgroup (HDW).
- Co-hosted TUHCA HUB Fair with other member Universities at Stephen F. Austin University in Nacogdoches, Texas on October 20, 2016.

**Ongoing Activities:**

- Providing monthly feedback to Procurement Card Holders for their HUB expenditures along with reports to Executive Leadership.
- HUB showcases that introduce minority HUB Vendors to our campus.
- Collaborate with other state agencies through Texas Universities HUB Coordinators Alliance (TUHCA) which promotes growth within the HUB Program and facilitates discussion on best practice.
- Serving a term as President for TUHCA in order to keep informed and improve the HUB program.

A handwritten signature in black ink, appearing to read "Elaine Chew".

Elaine Chew  
Director of Procurements, Contracts & HUB Coordinator