



HUB PROGRAM  
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**Supplemental Letter for FY 2017 Semi-Annual HUB Report  
Agency Number 760**

Texas A&M University-Corpus Christi is committed to making a "Good Faith Effort" to effectively promote and increase contract opportunities with Historically Underutilized Businesses (HUBs). The University promotes HUB inclusion by recruiting HUB vendors and encouraging prime vendors to extend subcontracting opportunities to HUBs. Our "Good Faith Efforts" to ensure continuing HUB participation during FY 2016 included the following:

**HUB Out-Reach and In-Reach Activities:**

- Attended the TAMU Systems HUB Coordinators meeting in October 2016 in College Station, TX.
- Attended the Bexar County Business Conference in San Antonio, Texas. (December, 2016).
- Continue to monitor Job Order Contract so that minority businesses are included in subcontracts for projects over \$100,000.
- HUB Coordinator conducts HUB training Workshops on campus.
- Continue to utilize Cooperative and purchasing contracts with HUB awarded vendors.
- Continue to use a diverse group of HUB vendors in all procurement categories.
- Continue to introduce new HUB vendors to the TAMU-CC for additional procurement opportunities.
- Maintain an open door policy in which minority businesses can come by and ask assistance in understanding the HUB certification, Mentor Protégé Program, ESBD, and educate vendors on cooperative opportunities and "How to do Business" with the State of Texas.

Texas A&M University-Corpus Christi has continued to outsource Construction & Facilities Services. This change while being a cost savings for the university has an adverse effect on our HUB Program. The university still remains committed to growing the subcontracting opportunities for HUB's.

Texas A&M University-Corpus Christi will continue its efforts to strengthen its' HUB Program and work diligently to increase purchases and contracting with HUB vendors.

A handwritten signature in black ink that reads "Leon Roberts".

Leon Roberts  
HUB Coordinator