

Supplemental Summary for FY '17 Semi-Annual HUB Report
Agency 764

Texas A&M University-Texarkana (A&M-Texarkana) remains fully committed in its ongoing effort to assist Historically Underutilized Businesses (HUBs) with both procurement and contracting opportunities regardless of dollar amounts or source of funds.

A&M-Texarkana supports many key initiatives of promoting the HUB Program with the goal of maximizing HUB participation and performance.

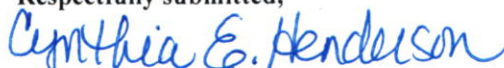
Fiscal Year 2017 outreach efforts include:

- Attendance at quarterly Texas Universities HUB Coordinators Alliance (TUHCA) meetings with HUB vendor presentations (September, 2016- February, 2017)
- Charter member of Northeast chapter of TUHCA
- Introduction of University HUB program @ New Hire Orientations (September, 2016 – February, 2017)
- Attended TOAL Vendor Show in San Marcos, TX on 9/27/2016 where HUB vendors were in attendance
- Co-Sponsored & Attended TAMU System HUB Fair and HUB Procurement meeting on 10/5/2016
- Co-Sponsored with TUHCA & attended Stephen F Austin University HUB Fair on 10/20/2016
- Provided University account managers and administration with departmental monthly HUB progress reports
- Continued education of the University community about the State of Texas HUB program
- Maintain an open door policy in which minority businesses are welcomed to call or visit the Purchasing and departmental buying personnel
- Train departmental buying personnel on the HUB program and how to effectively search for them CMBL/HUB website
- Director of Purchasing also serves as University's HUB Coordinator and Procurement Card Administrator which provides additional opportunities to educate, promote, and provide additional oversight for use of the State of Texas HUB program.

The University was included in an A&M System-wide initiative to outsource our facilities department. Because of this, we are seeking to find alternative methods for seeking HUB participation by continuing education, and attending vendor fairs to find qualified businesses. In addition, our Procurement Card training continues to focus and instruct cardholders on the HUB program.

A&M-Texarkana continues to actively promote the State of Texas HUB program within our University community. We are committed in making a good faith effort to increase purchases and contract awards with HUB vendors.

Respectfully submitted,



CYNTHIA E. HENDERSON

Director of Purchasing/ HUB Coordinator