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Supplemental Letter for FY 2017 Semi-Annual HUB Report for Agency 769 – UNT System Administration

The University of North Texas System, Agency 769, manages the Historically Underutilized Business (HUB) Program for each of the entities under a shared services agreement. These agencies include: the University of North Texas (Agency 752); University of North Texas Health Science Center (Agency 763); University of North Texas at Dallas (Agency 773); and UNT System Office (Agency 769).

The UNT System submits the following information to supplement the FY 17 Semi-Annual HUB Report as evidence of our Good Faith Effort to locate and transact with HUBs and to exceed our HUB participation goals. Our outreach activities are summarized below.

- Conducted face to face meetings with vendors to discuss HUB certification, Mentor/Protégé Programs, and upcoming opportunities
- Worked directly with vendors to complete HUB certification process and to assist with the renewal process
- Attended events sponsored by local chambers of commerce and diversity advocacy groups
- Sponsored various events that included prospective HUB vendors and allowed for opportunities to match-make between Prime vendors and HUB vendors
- Attended numerous pre-solicitation meetings, evaluation committees, and selection interviews
- Managed 10 Mentor-Protégé sponsorships, including quarterly meetings with Mentors and Protégés

The UNT System HUB Program was recognized as the Emerging Buying Entity for 2016 by the DFW Minority Supplier Development Council and the Public Entity of the Year for 2016 by the Regional Hispanic Contractors Association for the work completed in minority business development in the Dallas/Fort Worth region.

If you have further questions regarding our Good Faith Efforts, please contact me at 940.369.5611 or at joey.saxon@untsystem.edu.

Sincerely,

A handwritten signature in black ink, appearing to read "Joey Saxon". The signature is fluid and cursive, written over a light blue horizontal line.

Joey Saxon,
Senior Director & HUB Coordinator
University of North Texas System