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**Supplemental Letter for FY 2018 Annual HUB Report
Agency Number-103**

The Texas Legislative Council (TLC) is committed to the State of Texas Historically Underutilized Business (HUB) Program. In FY18 TLC's total spend was \$ 8,933,241.16 of which \$ 2,112,927.75 or 23.65 percent, was spent with HUBs. TLC was recognized in the Fiscal 2017 Annual HUB report as the 10th out of the top 25 agencies spending more than \$5M with largest percentage spend with HUBs for FY17. The council will continue to maximize contract opportunities for HUB vendors in our procurement process. This effort is illustrated by the following activities since August 2017.

- TLC participated as an exhibitor in the 2017 Small, Minority, Women and Veterans Business Owners (SMWVBE) Bexar County Contracting Conference at the Freeman Expos Hall in San Antonio on December 06, 2017.
- TLC participated as an exhibitor in the Texas Comptroller of Public Accounts Statewide HUB Program's 2018 Procurement Connection Seminar and EXPO in Austin on October 4, 2017. The event included a variety of HUB Speakers that offered insight and tips to current and future HUB vendors through panels and workshops.
- TLC attended two HUB Discussion Work Group (HDWG) meetings on September 8, 2017 and January 26, 2018. The DHWG are composed of state agency HUB coordinators and purchasers who meet periodically to share information and provide proactive feedback to the Texas Procurement and Support Services Division of the CPA.
- TLC maintained HUB related information and upcoming HUB event links on our agency's web page.
- TLC participated as an exhibitor for Senator West's Doing Business Texas Style Spot Bid Fair in Irving, Texas on May 7 and 8, 2018. At the conclusion of this event, TLC awarded \$42,940.43 in contracts.

The Texas Legislative Council supports the State of Texas HUB program and will continue to keep HUB participation a priority. Should you have any questions regarding the agency's good faith efforts, please contact our HUB Coordinator, Mr. Craig O'Brien or our CFO, Mr. Mathew Richardson, at (512) 463-1155.

Sincerely,

Jeff Archer