José O. Dodier, Jr., Chairman
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TEXAS STATE SOIL AND WATER CONSERVATION BOARD

Protecting and Enhancing Natural Resources for Tomorrow

October 1, 2018

Comptroller of Public Accounts
TPASS Division
Hub Reporting
P.O. Box 13047
Austin, TX 78711

Re: Supplemental Letter for FY 18 Annual HUB Report for Agency # 592

The Texas State Soil & Water Conservation Board (TSSWCB) is committed to making a good faith effort to increase economic opportunities for Historically Underutilized Businesses (HUB's). During FY 17 TSSWCB made the following good faith efforts:

- Additional HUB contracting dollars not captured in the FY 2018 Annual HUB Report:
  - Vehicle Service Provider — WO/F — $ 642.60
  - Landscape Services Provider — BL/M — $ 1,512.78
- Attending HUB Discussion Workgroup meetings
- Attend HUB forums, Economic Opportunity forums, and business networking sessions.
- Increase the number of HUB vendors to our agency Vendor list
- Conducts in-house training classes with internal users to increase TSSWCB HUB utilization
- Conducts information sessions with TSSWCB management on current FY HUB utilization in order to promote and increase our HUB expenditures.

The Texas State Soil & Water Conservation Board fully supports the idea that all qualified businesses deserve the opportunity to compete in the State's procurement process, and is committed to increasing the potential for HUB participation in all agency expenditures. To that extent, we will continue current efforts that have proven successful, and explore new opportunities wherever possible.

Sincerely,

Amy Devereaux

Amy Devereaux
Fiscal Services

1497 Country View Lane • Temple, TX 76504-8806
Phone: 254-773-2250 • Fax: 254-773-3311
http://www.tsswcb.texas.gov