



Office of Purchasing, Central Services,  
& HUB Program

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SUPPLEMENTAL SUMMARY FOR FY 2018 ANNUAL HUB REPORT  
AGENCY 713

Tarleton State University remains diligently committed to uphold a Good Faith Effort that promotes and expands opportunities with certified HUB vendors by providing reliable access and opportunity to all Historically Underutilized Businesses in the state of Texas. Our aim is to recommend and raise awareness of HUBs throughout our campus and our Good Faith Effort is shown by our accomplishments, outreach and our ongoing activities below.

The University's Good Faith Effort included participation in the following events that were supported, hosted, and coordinated by the HUB Program during this reporting period:

- Attended the FY 2018 Procurement Connection Seminar and Expo 10/24/17.
- Attended the HUB focused meetings with the Texas University HUB Coordinator Alliance (TUHCA) on November 11, 2017 with DIR classes.
- Attended the UNT System HUB Vendor Fair-November 14-15, 2017.
- Attended the Bexar County Business Conference 17<sup>th</sup> Annual SMWVB Conference-12/06/17.
- Co-sponsored with Texas A&M University System Wide HUB Fair 1/30/2018.
- Attended the J.J. Pickle HUB Expo "Marketing for Success" 04/18/18.
- Attended Senator Royce West "ACCESS 2018 EXPO & Spot Bid Fair" 5/7-8/2018.

Ongoing Activities:

- Assist HUB Vendors with opportunities by presenting their information to our University departments.
- HUB showcases that introduce minority HUB Vendors to our campus.
- Collaborate with other state agencies through Texas Universities HUB Coordinators Alliance (TUHCA) which promotes growth within the HUB Program and facilitates discussion on best practice.
- Bids over \$25,000 are listed on the ESBD.
- Provide review of HSP plans at outsourced contractor's bid openings to continue developing HUB partners for building and maintenance opportunities.
- New procurement system facilitates ease of purchasing with HUB vendors via punch-out supplier catalogs on existing contracts.

A handwritten signature in blue ink that reads "Elaine Chew by Patty Morrison".

Elaine Chew  
Director of Procurements, Contracts & HUB Coordinator