



# TEXAS TECH UNIVERSITY™

Office of Procurement Services

September 15, 2018

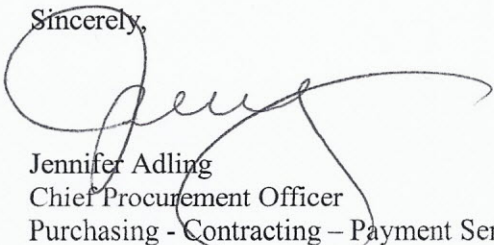
Re: Supplemental Letter for FY 2018 Annual HUB Report Agency Number 733

Texas Tech University ("TTU") presents this supplemental letter to the annual Historically Underutilized Business (HUB) report. The letter serves to recognize TTU's additional efforts to increase HUB participation in TTU's purchases and contracts. TTU is committed to expanding our HUB participation through vendor engagement and outreach efforts as briefly summarized below.

- Participated in the HUB Development Work Group meetings via conference call on the following dates: September 8, 2017; December 5, 2017; January 26, 2018; February 20, 2018; and May 17, 2018.
- Participated in the Lubbock Chamber of Commerce Hispanic Heritage event held October 11, 2017.
- Participated in the TAAACC/TAMACC Quarterly MOC Partners meetings held November 10, 2017 and August 2, 2018.
- Presented and co-hosted the Government Contracts event hosted by the Northwest Texas Small Business Development Center held December 12, 2017.
- Hosted the TTU Semi-Annual HUB Training Forums held on December 13, 2017 and May 24, 2018.
- Attended and sponsored the Lubbock Chamber of Commerce Business Expo held on January 19, 2018.
- Hosted the TTU Procurement Services HUB Training Session for TTU staff held February 27, 2018.
- Presented and co-hosted the Texas Department of Transportation event, *Projects Adding Value by Expanding Diversity (PAVED)* held on March 28, 2018.
- Presented and attended the HUB Outreach & Training event hosted by the Northwest Texas Small Business Development Center held on March 29, 2018.
- Attended the Department of Motor Vehicles HUB event on April 18, 2018.
- Hosted the TTU Small Business Expo on May 1, 2018.
- Participated in Annual Mentor/Protégé Meeting for VWR/Summus via conference call held October 10, 2017.
- Participated in Annual Mentor/Protégé Meeting for Grainger/Mavich held June 13, 2018.
- Participated in Annual Mentor/Protégé Meeting for Dell/Summus held February 20, 2018 and June 14, 2018.
- Participated in Annual Mentor/Protégé Meeting for PDME/Fastenal held July 12, 2018.
- Participated in Annual Mentor/Protégé Meeting for Fisher Scientific/Possible Missions held July 17, 2018.
- Participated in Annual Mentor/Protégé Meeting for Airgas/Cuevas held July 17, 2018.

If you have any additional questions, please do not hesitate to contact me at 806-742-3844 or by email at [jennifer.adling@ttu.edu](mailto:jennifer.adling@ttu.edu).

Sincerely,



Jennifer Adling  
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