

September 17<sup>th</sup>, 2018

Supplemental Letter for FY 2018 Annual Hub Report – Agency 742

This supplement to our Annual Historically Underutilized Business Report for fiscal year 2018 has been prepared to provide a broader, more comprehensive representation of The University of Texas of the Permian Basin's efforts in its attempt to reach the Good Faith goals set by the state.

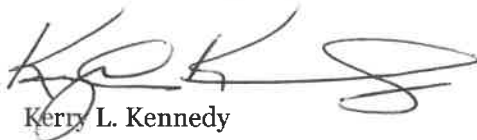
As an institution of higher education, the University expends funds for unique or proprietary equipment and commodities where there are no Historically Underutilized Business vendor available. Some of these areas include biology equipment, engineering equipment, software, software licensing, and telephone equipment and maintenance. These payments are designated as "HUB non-available" payments and totaled \$2,397,047.98 for the year-to-date. We also have payments that were made to vendors who are not currently HUB vendors, have certification pending \$72, 994.21

The University of Texas of the Permian Basin actively participated in both in-reach and out-reach efforts in order to increase awareness of the program. The HUB coordinator is also involved in all pre-bid and pre-proposal conferences in an effort to encourage bids/proposals from HUB certified vendors and to promote the use of HUB vendors as sub-contractors.

FY 2018

- Memberships in local Chambers of Commerce, Hispanic Chambers of Commerce in Midland and Odessa, and the Black Chamber of Commerce.
- Involvement in regional business groups and ongoing networking with other state agencies.
- Events include Procurement Month Preferred Supplies Presentation, System-wide HUB Coordinators Meeting.

Respectfully submitted,



Kerry L. Kennedy

Interim Vice President for Business Affairs & CFO