



Supplemental Letter for FY 2018 Semi-Annual HUB Report for Agency 306

The Texas State Library and Archives Commission is committed to providing procurement and contracting opportunities for Historically Underutilized Businesses (HUBs). The Texas State Library and Archives Commission is devoted to providing opportunities to HUBs for all procurement needs.

Our good faith efforts include the following:

- Utilizing HUB vendors for spot, service, and catalog purchases, whenever possible;
- Attending HUB events to network and gain insight from HUB vendors;
- Providing guidance to prime vendors in completing their HUB Subcontracting forms and reports.

Lorenzo de Zavala  
State Archives and  
Library Building

The Texas State Library and Archives Commission currently has no expenditures in the "Heavy Construction", "Building Construction", or "Professional Services" categories during this period.

1201 Brazos Street  
Austin, Texas  
78701

There are very few expenditures in the "Special Trade" category. These expenditures are typically for services at our Liberty and the Shoal Creek facilities. We find it very difficult to locate responsive Vendors willing to provide services to the Liberty facilities; HUB Vendors are even more difficult to locate.

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78711-2927

The "Other Services" category continues to be an area in which TSLAC struggles to meet the State Agency Goals. TSLAC is mandated by the Legislature per [Texas Government Code § 2155.139 \(1\)\(B\)](#) to provide online direct publications and resources to the academic and public libraries throughout Texas. These resources are very costly. There are currently no HUB Vendors available to provide these high-cost, high-value resources. In addition, our agency serves as a pass through for the TexShare Databases participating libraries as a group agreement for American Chemical Society online subscription. The current contract during this period is in the amount of \$665,718 and should not apply to our HUB expenditures.

[www.tsl.texas.gov](http://www.tsl.texas.gov)

*Commission Chairman*  
Michael C. Waters

The "Commodities" category is an area also proves challenging as there are very few HUB Vendors that provide library and archival supplies. We also find it difficult to locate Vendors who can provide the specialized software licenses needed for our programs.

*Members*

Sharon T. Carr  
F. Lynwood Givens  
Larry G. Holt  
Martha Wong

There is an unreported category in Account Code 7389 that applies to the purchase of our books for our agency's permanent collection. During this reporting period, the Texas State Library and Archives Commission has purchased approximately \$17,804.57 of books from Complete Book & Media Supply LLC (17428522449). This Vendor is listed as a HUB but our agency is unable to report these expenditures.

*Director and Librarian*  
Mark Smith

The Texas State Library and Archives Commission continues to increase our HUB participation at every opportunity. Please contact me should you have further questions.

*Assistant State Librarian*  
Gloria Meraz

Sincerely,

A handwritten signature in blue ink that reads "P Rodriguez CTPM, CTCM".

Pam Rodriguez, CTPM, CTCM  
Purchasing Manager & HUB Coordinator  
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**TSLAC**

*Preserving yesterday  
Informing today  
Inspiring tomorrow*