

March 27, 2018

Supplemental Letter - FY18 Semi-Annual HUB Report – Agency 711

Texas A&M University continues its commitment to good faith efforts in HUB participation of the university's procurement opportunities. This commitment extends from the leadership by virtue of the Texas A&M University System establishing System Policy 25.06 and 25.06.01 regarding HUB Participation by all System members. In the implementation of this commitment, by mid-year for FY18, Texas A&M has carried out the following:

- September - attended the TAAACC annual conference and MOC meeting
- October - presented on "How to Do business with State Universities" during a panel discussion at Procurement Connection
- November - attended Houston Minority Supplier Development Expo
- January - hosted TAMU System HUB Fair
- February - sponsored local Chamber of Commerce Community Impact Award recognizing local HUBs and attended a TAAACC Professional Services Roundtable near Dallas

In addition to these examples, Texas A&M HUB program provided presentations to university-wide business administrators on HUB utilization with procurement card purchases, increased the number of HUB vendors available in the university's e-commerce platform, periodically highlighted individual HUB vendors through internal communications and invited HUB vendor presentations during Purchasing buyer meetings.

As follows is bid data for Texas A&M College Station (711) for the period 9/1/17-2/28/18: 1,390 bids sent to Ethnic Owned Businesses with 4 responses received giving a .3% response rate; 1,210 bids sent to Women Owned Businesses with 22 responses received yielding a 1.8% response rate; 53 bids sent to Veteran Owned Businesses with 0 responses. Overall, 5,574 bids sent with 2,653 sent to HUBs or 47.6%.

As follows is bid data for Texas A&M Galveston (718) for the period 9/1/17-2/28/18: 250 bids sent to Ethnic Owned Businesses with 0 responses; 165 bids sent to Women Owned Businesses with 0 responses; 6 bids sent to Veteran Owned Businesses with 0 responses. Overall, 629 bids sent with 421 sent to HUBs or 66.9%.

Additionally, Texas A&M utilizes a HUB as part of its travel program and these expenditures are not captured in the mid-year report.

Texas A&M has been, is and will remain intentional in our efforts toward, and commitment to, historically underutilized businesses.

A handwritten signature in blue ink, appearing to read 'Dean Endler'.

Dean Endler  
Assistant VP for Business Services