



Supplemental Summary Letter for FY2018 Semi-Annual HUB Report for Agency 739

Texas Tech University Health Sciences Center (TTUHSC) is committed to making good faith efforts to support, promote and include Historically Underutilized Businesses (HUB) in the procurement process and acquisition of goods and services for the institution. Being a healthcare and research institution TTUHSC is challenged to find qualified HUB's that can fulfill professional medical services contracts, offer the specialized and major medical and laboratory equipment required by our clinical and pharmacy operations. To meet the challenge of finding and engaging qualified HUB's the TTUHSC-HUB Office provides internal departmental training, conducts vendor and purchaser training, requires HUB outreach/inclusion in all solicitations and participates in outreach activities across the State. HUB outreach participation has connected eleven new HUB vendors; two African American, one Native American and eight non-minority women owned businesses with departments to place orders and new solicitation opportunity awards. Through the State Mentor Protégé program TTUHSC-HUB Office continue to develop a good standing relationship with prime contractor CDW and protégé HUB partner MPulse.

Outreach efforts in FY2018 included the attendance and participation at the following events:

- Texas Association of African American chambers of Commerce (TAAACC)
- Procurement Connection Seminar and Expo
- UNT System HUB Vendor Fair

Creating HUB Awareness – continued TTUHSC's support and collaboration with other state agencies through the Texas Association of African American Chamber of Commerce and Texas Association of Mexican American Chamber of Commerce (TAAACC/TAMACC) via the memorandums of cooperation in addition to holding the position of treasury for Texas University Coordinators HUB Alliance (TUCHA).

HUB Vendor Assistance – educate vendors to respond to solicitations and completing an HSP for HUB Subcontract opportunities. Assist Mentor Protégé HUB vendor with proper invoice submission to receive prompt payments.


John Haynes (Mar 9, 2018)

John Haynes, Managing Director of Purchasing


SYLVIA BRADLEY (Mar 9, 2018)

Sylvia Bradley, HUB Staff Representative