



TEXAS A&M INTERNATIONAL UNIVERSITY

Office of Purchasing

761- FISCAL 2018 SEMI ANNUAL HUB REPORT SUPPLEMENTAL LETTER

Texas A&M International University (TAMIU) continues to support the state HUB Program by fostering an environment that promotes Historically Underutilized Businesses (HUB) participation in procurement and contracting. TAMIU continues to look for ways to increase our level of HUB utilization through participation in HUB events throughout the state and by peer networking. Also, TAMIU co-hosts an event with the Texas A&M System members, to further diversify our HUB vendor base. TAMIU is also a sponsoring agency for a HUB Mentor Protégé Agreement.

Fiscal Year 2018 outreach efforts for TAMIU include:

Sept. 24-27, 2017 TOAL Region Annual Meeting & Vendor Expo, Tulsa, OK

October 24, 2017 Statewide HUB Program FY2018 Procurement Connection Seminar & Expo, Austin TX

December 7, 2017 SMWVBO 2017 Bexar County Contracting Conference, San Antonio, TX

January 30, 2018 TAMU System Sponsored HUB Vendor Fair and System Meeting, College Station, TX

Our proactive program includes making a good-faith effort to promote HUB awareness. Purchasing trainings and communications continue to focus on HUB education and on the importance of including HUBs in all opportunities. Requests for procurements that come to the Purchasing Office from a non-HUB are evaluated, and if determined to be attainable from a HUB buyers reach out to vendors for pricing even when under required bid limits.

The Purchasing Department has also taken a more active role in working with our Small Business Development Center and university partners to reach out to potential HUB vendors in order to assist them with the certification process. Aside from our HUB usage, TAMIU provided opportunities to minority- and women-owned businesses in the first half of the fiscal year- accounting for over \$130,000 (approximately 2.4%) of the total expenses.

We will continue to identify possible HUB vendors who are not certified and are doing business with TAMIU to encourage and aid them in the process of becoming certified. TAMIU has proudly taken an active ownership in the program and we will continue to work diligently to encourage and promote the opportunities the program makes possible.

Ann E. Gutierrez
Director of Purchasing & Support Services/HUB Coordinator