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Supplemental Letter for FY 2018 Semi-Annual HUB Report for Agency 763 – UNT Health Science Center

The University of North Texas System, Agency 769, manages the Historically Underutilized Business (HUB) Program for each of the entities under a shared services agreement. These agencies include: the University of North Texas (Agency 752); University of North Texas Health Science Center (Agency 763); University of North Texas at Dallas (Agency 773); and UNT System Office (Agency 769).

The UNT System submits the following information to supplement the FY 18 Semi-Annual HUB Report as evidence of our Good Faith Effort to locate and transact with HUBs and to exceed our HUB participation goals. Our outreach activities are summarized below.

- Conducted face to face meetings with vendors to discuss HUB certification, Mentor/Protégé Programs, and upcoming opportunities
- Worked directly with vendors to complete HUB certification process and to assist with the renewal process
- Attended events sponsored by local chambers of commerce and diversity advocacy groups
- Sponsored various events that included prospective HUB vendors and allowed for opportunities to match-make between Prime vendors and HUB vendors
- Sponsored 4 HUB vendor fairs
- Attended numerous pre-solicitation meetings, evaluation committees, and selection interviews
- Managed 10 Mentor-Protégé sponsorships, including quarterly meetings with Mentors and Protégés

The UNT System HUB Program was recognized as the 2017 Public Entity of the Year by the National Association of Minority Contractors Association – DFW Chapter for our work to increase spending with minority contractors in the Dallas/Fort Worth region.

If you have further questions regarding our Good Faith Efforts, please contact me at 940.369.5611 or at [joey.saxon@untsystem.edu](mailto:joey.saxon@untsystem.edu).

Sincerely,

Joey Saxon,  
Senior Director & HUB Coordinator  
University of North Texas System