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**Supplemental Letter for FY 2019 Annual HUB Report
Agency Number-103**

The Texas Legislative Council (TLC) is committed to the State of Texas Historically Underutilized Business (HUB) Program. In FY19 TLC's total spend was \$6,167,719.98 of which \$2,410,034.26 or 39.7 percent, was spent with HUBs.

Additionally, TLC was recognized in the Fiscal 2018 Annual HUB report as the 17th out of the top 25 agencies spending more than \$5M with largest percentage spend with HUBs for FY18. The council will continue to maximize contract opportunities for HUB vendors in our procurement process. This effort is illustrated by the following activities since September 2019.

- TLC participated as an exhibitor in the 2018 Small, Minority, Women and Veterans Business Owners (SMWVBE) Bexar County Contracting Conference at the Freeman Expos Hall in San Antonio on December 05, 2018.
- TLC participated as an exhibitor in the Texas Comptroller of Public Accounts Statewide HUB Program's 2018 Procurement Connection Seminar and EXPO in Austin on November 2, 2018. The event included a variety of HUB Speakers that offered insight and tips to current and future HUB vendors through panels and workshops.
- TLC attended three HUB Discussion Work Group (HDWG) meetings which is composed of state agency HUB coordinators and purchasers who meet periodically to share information and provide proactive feedback to the Texas Procurement and Support Services Division of the CPA.
- Attended Sen. West's Spot Bid Fair on May 6-7, 2019. In this event TLC awarded \$185,166.52 in spot bids. Furthermore, this spend amount exceeded the previous 6-years "combined" of TLC awards for this event.
- Leading the HUB Legislative Subcommittee for HDWG we tracked and briefed approx. 151 legislative bills pertaining to HUB and procurement initiatives during the 86th Legislative session.
- Leading the HUB Election Committee we spearheaded the election process for three open leadership positions for HDWG.

The Texas Legislative Council supports the State of Texas HUB program and will continue to keep HUB participation a priority. Should you have any questions regarding the agency's good faith efforts, please contact our HUB Coordinators, Ms. Samantha Gutierrez or Mr. Craig O'Brien or our CFO, Mr. Mathew Richardson, at (512) 463-1155.

Sincerely,

Jeff Archer