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TEXAS LOTTERY COMMISSION

Gary Grief, *Executive Director*

Michael P. Farrell, *Charitable Bingo Operations Director*

362 – Fiscal 2019 Annual HUB Report Supplemental Letter

The Texas Lottery Commission is committed to including Historically Underutilized Businesses (HUBs) in its procurements by providing substantial opportunities for both direct contracting and subcontracting. The agency promotes HUB inclusion by actively recruiting HUB vendors and encouraging prime contract vendors to extend subcontracting opportunities to HUBs. The Texas Lottery Commission's "good faith efforts" to ensure continued HUB participation during FY 2019 included the following:

- Estimating total value of contract awards and establishing agency HUB goals for FY 2019;
- Reviewing contract solicitations with an expected value of \$100,000 or more to determine the probability of HUB subcontracting, prior to releasing solicitation documents;
- Conducting pre-bid and pre-proposal conferences to educate bidders/proposers about the agency's HUB policy and HSP requirements;
- Assisting bidders/proposers with the HSP process by offering one-on-one workshops and review of draft HSPs;
- Participating in the HUB Discussion Workgroup, which is composed of state agency HUB Coordinators who meet to share information and provide proactive feedback to the Statewide Procurement Division of the CPA;
- Overseeing one Mentor Protégé relationship in accordance with 34 TAC 20.298;
- In addition to conducting the Agency's Annual HUB Forum, the Texas Lottery Commission participated in economic opportunity forums and HUB-related outreach events throughout the state to provide bid opportunities and information about the agency's procurements;
- Assisting eligible vendors with HUB certification through the CPA; and
- Providing updates to Texas Lottery Commissioners and executive management regarding the agency's HUB/minority participation.

During this reporting period, the agency paid certified HUBs approximately **191,135** for services under non-reportable object codes that are not included in the statewide report. Also, one of the Texas Lottery's prime HUB contractors re-certified as a Texas Certified HUB, which resulted in an increase to direct HUB spending during this reporting period.

The Texas Lottery Commission supports the State of Texas HUB Program and will continue to work to increase HUB participation. Should you have any questions regarding the agency's good faith efforts, please contact our HUB Coordinator, Mr. Eric Williams, at (512) 344-5241.

A handwritten signature in blue ink, appearing to read "Gary Grief", is written over a horizontal line.

Gary Grief, Executive Director