

TEXAS DEPARTMENT OF PUBLIC SAFETY

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405–Fiscal 2019 Annual HUB Report Supplemental Letter

The Texas Department of Public Safety (DPS) is dedicated to the utilization of Texas Certified Historically Underutilized Business (HUBs) in its procurement process by providing contracting opportunities directly and indirectly with HUBs. DPS's good faith efforts ensure continued HUB participation included the following in accordance with 34 Texas Administrative Code Rule §20.284:

- Participated in eight Economic Opportunity Forums as a co-sponsor and exhibitor;
- Sponsored four agency specialized HUB outreach events;
- Provided bid opportunities, information on state procurement requirements and how to do business with DPS through HUB outreach events, one-on-one meetings, email, and by telephone;
- Conducted HUB Program training for the agency's Purchasing Liaisons staff;
- Sponsored a Mentor Protégé team;
- Reviewed competitive solicitations identifying HUB subcontracting opportunities, participated in pre-proposal conferences, and reviewed the HUB Subcontracting Plan (HSP) to ensure the HSP met the good faith requirements;
- Participated in quarterly meetings with DPS divisions to discuss HUB performance and provide education on the HUB program;
- Updated the agency's HUB websites (internal and external) to provide an overall working knowledge of the HUB and Procurement program at the agency and state level;
- Updated the agency's HUB brochure to better assist HUB vendors do business with the State;
- Created a database to track monthly subcontracting payments;
- Participated in the planning committee for the Comptroller's HUB EXPO;
- Facilitated the Doing Business with State Agencies workshop at the Spot Bid Fair;
- Elected Chair of the statewide HUB Coordinators Discussion Workgroup; and
- Host and maintain the HUB Discussion Workgroup's website.

DPS is strongly committed to the goals identified and recognized by the State of Texas HUB Program and will continue to work to increase HUB participation as it relates to contracting and subcontracting opportunities. Should you have any question regarding the agency's program, please contact Norma.Barrera@dps.texas.gov.

Sincerely,
Norma Barrera

Norma Barrera, CTPM, CTCM
HUB Program Manager
Texas Department of Public Safety