



TEXAS
JUVENILE JUSTICE
DEPARTMENT
TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Supplemental Letter for Fiscal Year 2019 Annual HUB Report for Agency 644

The Texas Juvenile Justice Department (TJJD) recognizes the importance of the Historically Underutilized Business (HUB) Program. TJJD is committed to providing the maximum opportunity to Historically Under Utilized Business through a good faith effort of effectively promoting economic opportunities to HUB businesses. TJJD is pleased to report the following activities that demonstrate our good faith effort for the period September 1, 2018– August 31, 2019

- Active member of the *HUB Discussion Workgroup* and *SACC/Purchasing Subcommittee*, actively participating in the ongoing monthly meetings, gaining knowledge of HUB rules, following pending legislative changes, HUB events, and dissemination HUB information designed to increase HUB opportunity and participation.
- Participated as an exhibitor at the Texas Association of Mexican American Chambers of Commerce (TAMACC) 43rd Annual Hispanic Business Conference held in San Marcos, Texas on September 6-8, 2018. The HUB Program Administrator made contact with HUB vendors and provided them information on how to do business with TJJD. .
- Participated as an exhibitor and Cosponsor at the Comptroller of Public Accounts Statewide HUB Program Procurement Connection Seminar & Expo held on November 2, 2018 making contact with HUB vendors and providing them information on how to do business with TJJD. .
- Participated as an exhibitor and Cosponsoring agency in the Marketing for Success HUB event held on April 18, 2019 at the Commons Building at the J.J. Pickle Center. TJJD joined 14 other state agencies in HUB discussions and education.
- Participated as an exhibitor at the Doing Business Texas Style Access 2019 HUB event, held in May 6-7, 2019 in Irving, Texas. Spot bids were provided for HUBs to participate in and TJJD was able to award over \$31,000.00 to HUB's from the event.
- Participated as an exhibitor at the 44th Convention of the Texas Association of Mexican American Chambers of Commerce (TAMACC) held in San Marcos, Texas on August 1-3, 2019. The HUB Program Administrator made contact with HUB vendors and provided them information on how to do business with TJJD.
- The agency continues to assist in the development of a HUB reporting tools in CAPPS that will allow more accurate tracking and reporting of HUB information for semi-annual and annual reporting.
- The Agency prepares and distributes information on procurement procedures to HUBs in a manner that encourages participation in state contracts by all businesses.
- Meets with and provides direct, hands on, guidance to interested HUBs seeking information regarding opportunities with TJJD. For HUBs wanting additional assistance, we provide one-on-one information sessions related to participation in other statewide opportunities for HUB businesses.
- The Texas Juvenile Justice Department's HUB Program and will continue to be proactive in increasing HUB participation through good faith efforts. Should questions arise relating to this information, please contact Sheree Case, Business Operations Manager at (512)-490-7261 or email at Sheree.Case@tjjd.texas.gov or Danny Vasquez, HUB Program Administrator, at (512) 490-7093 or email Danny.Vasquez@tjjd.texas.gov.

Sheree Case Business Operations Manager *Danny Vasquez* HUB Program Administrator 09/01/19