



Office of Purchasing, Central Services,  
& HUB Program

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SUPPLEMENTAL SUMMARY FOR FY 2019 ANNUAL HUB REPORT  
AGENCY 713

Tarleton State University remains diligently committed to uphold a Good Faith Effort that promotes and expands opportunities with certified HUB vendors by providing reliable access and opportunity to all Historically Underutilized Business in the state of Texas. Our aim is to recommend and raise awareness of HUBs throughout our campus and our Good Faith Effort is shown by our accomplishments, outreach and our ongoing activities below.

- Attended and co-sponsored with other Texas A&M Universities the Annual System wide HUB Fair at College Station. October 10, 2018
- Attended the Texas A&M System (TAMUS) quarterly HUB focused system meetings on October 10, 2018.
- Co-sponsored and attended the Stephen F. Austin HUB fair on October 18, 2018.
- Attended the Comptroller of Public Accounts' FY 2019 Procurement Connection Seminar and Expo. November 2, 2018.
- Attended the Bexar county SMWVBO on December 5, 2018.
- Attended a Special System HUB Reporting meeting on February 27, 2019 and met with a new HUB business.
- Attended the 2019 "Marketing for Success" HUB fair at J.J Pickle Research center in Austin, TX April 18, 2019
- Attended Senator West's Spot Bid fair in Irving, TX May 6<sup>th</sup> & 7<sup>th</sup> , 2019.

Ongoing Activities:

- Training on the HUB program is provided to new faculty and staff and also throughout the year.
- Collaborate with other state agencies through Texas Universities HUB Coordinators Alliance (TUHCA) which promotes growth within the HUB Program and facilitates discussion on best practice.
- TSU posts all Bids over \$25,000 on the ESBD.
- Provide review of HSP plans at outsourced contractor's bid openings to continue developing HUB partners for building and maintenance opportunities.
- New procurement system facilitates ease of purchasing with HUB vendors via punch-out supplier catalogs on existing contracts.
- TSU has two Mentor Protégé's and one co-sponsored Mentor Protégé group with the A & M system.

A handwritten signature in blue ink that reads 'Cori Luttrell'.

Cori Luttrell  
Manager of Procurements, Contracts & HUB Coordinator