



TEXAS TECH UNIVERSITY™

Office of Procurement Services

Supplemental Letter for FY 2019 Annual HUB Report for Agency Number 733

Texas Tech University ("TTU") is providing this information to supplement the annual Historically Underutilized Business ("HUB") report. The letter serves to recognize TTU's additional efforts to educate the regional community, increase opportunities to HUB vendors, and to increase HUB participation in the award of TTU's purchases and contracts. The geographic location of TTU presents some challenges in availability of resources and qualified vendors. The continued efforts of the Procurement Services team and the TTU campus as summarized below constitute a good faith effort in complying with the requirements and spirit of the HUB program.

- Attended and presented at the Governor's Small Business Forum event hosted by the Office of the Governor held at the Overton Hotel and Conference Center in Lubbock, Texas on September 6, 2018.
- Participated in the HUB Development Work Group meetings via conference call on the following dates: October 31, 2018 and February 22, 2019.
- Participated in the Summus Industries Trade Show (HUB vendor) on TTU held November 7, 2018.
- Hosted the TTU Semi-Annual HUB Training Forums in Lubbock, Texas on December 12, 2018 and May 16, 2019.
- Attended and sponsored the *Lubbock Chamber of Commerce - Business Expo* in Lubbock, Texas on January 24, 2019.
- Attended the *Diversity Summit – Better Business through Diversity* event hosted by the Lubbock Chamber of Commerce on March 5, 2019.
- Hosted the *Texas Tech University System Small Business Expo* in Lubbock, Texas on the TTU Campus on April 30, 2019.
- Attended the *Doing Business Texas Style Spot Bid Fair* and *ACCESS* events hosted by Senator Royce West, Texas Comptroller of Public Accounts, and Dallas/Ft Worth Minority Supplier Development Council held May 6-7, 2019 in Irving, Texas.
- Continued sponsorship of fourteen existing Mentor-Protégé agreements.
- Three Mentor-Protégé agreement renewals approved on February 12, 2019:
 - Mavich and Grainger;
 - Summus Industries and Praxair; and
 - Summus Industries and VWR.

If you have any additional questions, please do not hesitate to contact me at 806-742-3844 or by email at jennifer.adling@ttu.edu.

Sincerely,

Jennifer Adling
Chief Procurement Officer

Historically Underutilized Business Coordinator
Texas Tech University Box 41094 | Lubbock, Texas 79409-1094 | T 806.742.3844 | F 806.742.3820