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### Supplemental Letter for Fiscal Year 2019 Annual HUB Report for Agency 802

The Texas Parks and Wildlife Department (TPWD) continues to be fully committed to making a good faith effort to effectively promote and increase contract participation with Historically Underutilized Businesses (HUB) in TPWD's procurement of goods and services and through subcontracting opportunities. Our good faith efforts to expand HUB participation include the following:

Commissioners

S. Reed Morian  
Chairman  
Houston

Arch "Beaver" Aplin, III  
Vice-Chairman  
Lake Jackson

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Oliver J. Bell  
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San Antonio

Robert L. "Bobby" Patton, Jr.  
Fort Worth

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Wimberley

Lee M. Bass  
Chairman-Emeritus  
Fort Worth

T. Dan Friedkin  
Chairman-Emeritus  
Houston

Carter P. Smith  
Executive Director

### HUB Outreach

- TPWD works diligently with our Memorandum of Cooperation (MOC) partners, the Texas Association of African American Chambers of Commerce (TAAACC), and the Texas Association of Mexican American Chambers of Commerce (TAMACC), in an effort to improve HUB vendor responses. This collaboration is used as an educational vehicle to educate members of both organizations on How to Do Business with TPWD, as well as encourage obtaining a Texas HUB Certification.
- TPWD HUB staff distributes weekly active agency solicitations to TAAACC, TAMACC and other minority/women trade organization development centers.
- TPWD participates in various state agency and minority business groups economic opportunity forums (EOF), roundtable discussions, one-on-one sessions, workshops, and enhanced training modules throughout the state, connecting with different vendors to assist with educational information on how to do business with our agency and discuss upcoming TPWD projects.
- TPWD HUB staff periodically conduct HUB subcontracting plan presentations at pre-bid conferences to ensure vendors understand the good faith effort requirements of subcontracting with HUBs.
- TPWD develops and enhances workshops and training modules to educate HUBs on the state's procurement process. These outreach efforts are intended to offer instruction on how to respond to bid solicitations and increase awareness of subcontracting opportunities.
- TPWD HUB staff participate in HUB discussion workgroup meetings, whose mission is to promote and enhance an effective statewide HUB Program through education, networking, and proactive feedback.
- TPWD facilitates vendor presentations in an effort to offer HUB-owned companies the opportunity to introduce and discuss their products and services with agency purchasing staff.

If you should have any questions, please do not hesitate to contact Ms. Tammy Dunham, HUB Coordinator/Purchasing and Contracting Director, by phone at (512) 389-4752 or by email at [tammy.dunham@tpwd.texas.gov](mailto:tammy.dunham@tpwd.texas.gov). Thank you.

Sincerely,  
  
Carter Smith  
Executive Director

CS:td