

# TEXAS DEPARTMENT OF PUBLIC SAFETY

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## 405 –Fiscal 2019 Annual HUB Report Supplemental Letter

The Texas Department of Public Safety (DPS) is dedicated to the utilization of Texas certified Historically Underutilized Business (HUBs) in its procurement process by providing contracting opportunities directly and indirectly with HUBs. DPS's good faith efforts ensure continued HUB participation included the following in accordance with 34 Texas Administrative Code Rule §20.284:

- Participated in 3 Economic Opportunity Forums and HUB outreach events as a co-sponsor and exhibitor;
- Sponsored a Ride and Drive event (75 vendor exhibitors and 277 attendees);
- Held a specialized Speed Networking Procurement Event for commodity vendors;
- Provided bid opportunities, information on state procurement requirements and how to do business with DPS through HUB outreach events, one-on-one meetings, email, and by telephone;
- Conducted HUB Program training for the internal Purchasing Liaisons staff;
- Sponsored a Mentor Protégé team;
- Reviewed competitive solicitations identifying HUB subcontracting opportunities, participated in pre-proposal conferences, and reviewed the HUB Subcontracting Plan (HSP) to ensure the HSP met the good faith requirements;
- Participated in quarterly meetings with DPS divisions to discuss HUB performance and provide education on the HUB program;
- Updated the agency's HUB websites (internal and external) to provide an overall working knowledge of the HUB and Procurement program at the agency and state level;
- Updated the agency's HUB brochure to better assist HUB vendors do business with the State;
- Created database to track monthly subcontracting payments;
- Participated in the planning committee for the Comptroller's HUB EXPO and a panel member for the Doing Business with State Agencies workshop;
- Participated and hosted the statewide HUB Coordinators Discussion Workgroup meetings; and
- HUB Program Office was featured in the monthly DPS Newsletter.

DPS is strongly committed to the goals identified and recognized by the State of Texas HUB Program and will continue to work to increase HUB participation as it relates to contracting and subcontracting opportunities. Should you have any question regarding the agency's program, please contact Lisa Maldonado at (512) 462-6150 or [Norma.Barrera@DPS.Texas.Gov](mailto:Norma.Barrera@DPS.Texas.Gov).

Sincerely,

*Norma Barrera*

Norma Barrera, CTPM, CTCM  
HUB Program Manager  
Texas Department of Public Safety