



Office of Purchasing, Central Services,  
& HUB Program

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SUPPLEMENTAL SUMMARY FOR FY 2019 SEMI-ANNUAL HUB REPORT  
AGENCY 713

Tarleton State University (TSU) remains committed to provide equal access and uphold a Good Faith Effort that promotes and expands opportunities with all certified HUB vendors in the state of Texas. It is the policy of TSU to promote and encourage the use of HUBs for the procuring of all goods and services through outreach opportunities. Our Good Faith Effort is shown by the ongoing activities below.

- Attended and co-sponsored with other Texas A&M Universities the Annual System wide HUB Fair at College Station. October 10, 2018
- Attended the Texas A&M System (TAMUS) quarterly HUB focused system meetings on October 10, 2018.
- Co-sponsored and attended the Stephen F. Austin HUB fair on October 18, 2018.
- Attended the Comptroller of Public Accounts' FY 2019 Procurement Connection Seminar and Expo. November 2, 2018.
- Attended a Special System HUB Reporting meeting on February 27, 2019 and met with a new HUB business.
- TSU held a Faculty Resource Fair in which our HUB department had handouts and information on "Why we need to use HUBs".

Ongoing Activities:

- Training on the HUB program is provided to faculty and staff throughout the year.
- Collaborate with other state agencies through Texas Universities HUB Coordinators Alliance (TUHCA) which promotes growth within the HUB Program and facilitates discussion on best practice.
- TSU posts all Bids over \$25,000 on the ESBD.
- Provide review of HSP plans at outsourced contractor's bid openings to continue developing HUB partners for building and maintenance opportunities.
- New procurement system facilitates ease of purchasing with HUB vendors via punch-out supplier catalogs on existing contracts.
- TSU has two Mentor Protégé and one co-sponsored Mentor Protégé group with TAMUS. We actively search for new mentor protégé opportunities at HUB fairs that we attend.

A handwritten signature in blue ink that reads "Cori Luttrell".

Cori Luttrell  
Manager of Procurements, Contracts & HUB Coordinator