



Supplemental Summary Letter for FY2020 Annual HUB Report for Agency 739

Texas Tech University Health Sciences Center (TTUHSC) is committed to making good faith efforts to support, promote and include Historically Underutilized Businesses (HUB) in the procurement process and acquisition of goods and services for the institution. Being a healthcare and research institution TTUHSC is challenged to find qualified HUB's that can fulfill professional medical services contracts, offer the specialized and major medical and laboratory equipment required by our clinical and pharmacy operations. To meet the challenge of finding and engaging qualified HUB's the TTUHSC-HUB Office provides internal departmental training, conducts vendor and purchasing training, requires HUB outreach/inclusion in all solicitations and participates in outreach activities across the State. TTUHSC HUB Office outreach participation efforts successfully connected fifteen new HUB vendors; five Hispanic American and ten non-minority women owned businesses with departments to place orders and new solicitation opportunity awards. Additional HUB outreach efforts successfully awarded solicitation at ACCESS 2020 Spot Bid Fair. Through the State Mentor Protégé program, TTUHSC-HUB Office continues to develop a good standing relationship with prime contractor mentor CDW and protégé HUB partner MPulse.

Outreach efforts in FY2020 included the attendance and participation at the following events:

- Texas Association of Mexican American Chambers of Commerce (TAMACC)
- Procurement Connection Seminar and Expo
- Statewide HUB Expo
- ACCESS 2020 Virtual Business Expo

Creating HUB Awareness – continued TTUHSC's support and collaboration with other state agencies through the Texas Association of African American Chamber of Commerce and Texas Association of Mexican American Chamber of Commerce (TAAACC/TAMACC) via the memorandums of cooperation in addition to attending HUB Discussion Workgroup (HDW) teleconferences and holding the position of treasury for Texas University Coordinators HUB Alliance (TUCHA).

HUB Vendor Assistance – educate vendors to respond to solicitations and completing an HSP for HUB Subcontract opportunities. Assist Mentor Protégé HUB vendor with proper invoice submission to receive prompt payments. Distribute the capability statements of HUB vendor's to departments in an effort to increase HUB participation.

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John Haynes, Managing Director of Purchasing

-Haynes-(Oct 12, 2020 08:26 CDT)

A handwritten signature in black ink, appearing to read 'Sylvia Bradley', written over a blue horizontal line.

Sylvia Bradley, HUB Staff Representative

Sylvia Bradley (Oct 12, 2020 08:23 CDT)