

# State Commission on Judicial Conduct



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Jacqueline R. Habersham

October 11, 2021

**CONFIDENTIAL**

542 – Fiscal 2021 Annual HUB Report Supplemental Letter

Our small, General Revenue only funded judicial agency is comprised of 14 FTEs and our budget is mostly comprised of employee salaries and travel expenses for our commissioners. As a small agency, we face unique problems that many larger agencies do not face since we only utilize 2 of the 6 HUB categories. We have actively sought out HUB vendors for our office supplies as well as our court transcriptions.

This past year, our HUB certified court transcriptionist chose not to renew their HUB status due to the paperwork requirements. We researched new HUB court transcriptionists, even selecting one on a trial basis. We made the good faith effort with the new company however, it was unsuccessful. We have returned to former vendor with a proven track record.

We continue to make every effort to utilize HUBs whenever possible.

Sincerely,



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