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Executive Director
Mike Novak

Mailing address:
P. O. Box 13047
Austin, TX 78711-3047
(512) 463-3446
www.tfc.state.tx.us

Supplemental Letter to the FY 2021 Semi-Annual HUB Report for Agency 303

The Texas Facilities Commission (TFC) remains committed to increasing economic opportunities for Historically Underutilized Businesses (HUB). The following outreach and good faith efforts were made during **FY 2021**:

HUB Forums- Provided information about TFC's procurement opportunities while participating in **twenty (20)** Economic Opportunity Forums (EOF). These included:

- UTSA SBDC Center for Government Contracting- Virtual Webinar Presentation
- Greater Houston Procurement Breakfast -Virtual Webinar Presentation
- Pivoting Opportunities with UTSA, SAISD & Texas Facilities Commission- Virtual Webinar Presentation
- Texas Legislative Black Caucus- Virtual Webinar Presentation
- PTAC Rio Grande Valley – Virtual Webinar Presentation
- Maestro Entrepreneur Center 2nd Annual Construction & Infrastructure Conference- Virtual Webinar Presentation
- Access 2021 & Senator West Spot Bid Fair – Virtual Webinar Presentation
- D/FW MSDC Hard Hat Construction Expo in Dallas, TX
- TFC Presents Meet the Prime (**12 weeks**)- Virtual Webinar Series

HUB Certifications- Assisted **two (2)** vendors in obtaining HUB certification through Statewide HUB Program.

Sponsoring of Mentor- Protégé Relationship- Currently TFC has **three (3)** active Mentor Protégé relationship.

HUB Vendors Assistance- Conducted **forty-seven (47)** one-on-one consultations with HUB vendors on Doing Business with TFC.

HUB Education and Training- To increase HUB participation TFC has developed opportunities to educate HUBs on upcoming procurement opportunities and knowledge of HUB rules, policies, and procedures.

- Attended HUB Discussion Work Group (HDWG) meetings. Collaborating with other state agencies thru HDWG.
- Attended pre-solicitation submittal conferences to educate vendors about HUB subcontracting requirements.
- Partnered with General Contractors to conduct **twenty-six (26)** Meet & Greet events for TFC upcoming projects.
- Conducted **six (6)** targeted outreach and training events for TFC upcoming projects.
 - OSHA 30 Training (**4**) and Writing a Winning Proposal (**2**)

For any additional information, please contact, Yolanda Strey, HUB Director at 512.475.0453 or email at yolanda.strey@tfc.state.tx.us

Sincerely,

A handwritten signature in blue ink that reads "Mike Novak". The signature is stylized and written in a cursive-like font.

Michael Novak
Executive Director

Texas Facilities Commission

Physical address: 1711 San Jacinto Blvd, Austin, Texas 78701

★ *Planning and administering facilities in service to the State of Texas* ★