

# Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman  
Commissioner Representing  
the Public

Julian Alvarez  
Commissioner Representing  
Labor

Aaron Demerson  
Commissioner Representing  
Employers

Edward Serna  
Executive Director

October 11, 2021

The Texas Workforce Commission submits this supplemental letter for the FY 2021 Annual HUB Report outlining the agency's "good faith efforts" to improve our HUB utilization.

## **Participation in Legislative Economic Opportunity Forums (EOFs)**

- Senator Miles and Senator Alvarado, Houston Minority Supplier Development Council (HMSDC), Business Expo and Spot Bid Fair on November 18 & 19, 2020.
- Senator West "Doing Business Texas Style" Spot Bid Fair and HUB Expo on May 24 – 26, 2021.

## **HUB Outreach and Other Activities**

- Provided a list of randomly generated certified HUBs to prime vendors for preparation of HUB Subcontracting Plans.
- Reviewed solicitation specifications to eliminate requirements that reduce competition and impede HUB vendor participation.
- Conducted virtual meetings with HUB vendors to provide information on TWC procurement opportunities and how to do business with TWC.
- Reignited the TWC sponsored HUB Mentor Protégé program with a new agreement that was effective January 20, 2021 and developed a Mentor Protégé.
- Established strategic partnerships with TWC Division management and contracting Team Leads to provide overview of HUB program and offer assistance in locating HUB vendors for all bid opportunities.
- Created a PowerPoint training for new TWC Purchasing Staff on how to navigate and locate HUB vendors on Texas Smart Buy (TSB), Department of Information Resources (DIR) website and the Centralized Masters Bidders List (CMBL).
- Attended the HUB Discussion Work Group (HDWG) meetings to gain knowledge on what other government entities are doing to increase their Historically Underutilized Business (HUB) participation, HUB rule updates, and HUB related topics.
- Actively participated in meetings of the State Agency Coordinating Committee (SACC) as Purchasing Subcommittee members for updates on HUB related matters.

## **Circumstances Affecting Data**

- In FY21, during the processing of a procurement, the incorrect object code was inadvertently applied to a purchase that resulted in payments for the Buildings Construction category instead of the Special Trade category for actual expenditures on the HUB report. This was corrected and communicated to CPA.

TWC is committed to support Texas HUB Program goals to increase HUB participation opportunities in all procurement categories. If any comments/questions, please contact TWC HUB/Outreach Coordinator, [Linda.Alphonse@twc.texas.gov](mailto:Linda.Alphonse@twc.texas.gov), or me at [Sonya.Bebley@twc.texas.gov](mailto:Sonya.Bebley@twc.texas.gov).

Sincerely,

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM  
TWC Purchasing Director/HUB Coordinator

cc: Edward Serna, Executive Director  
Randy Townsend, Deputy Executive Director