



Texas Department of Family and Protective Services

Commissioner

Jaime Masters, MS, MFT

Supplemental Letter for Fiscal Year 2021 Annual HUB Report for Agency 530

The Texas Department of Family and Protective Services (DFPS) is dedicated to supporting the Statewide Historically Underutilized Business (HUB) Program. To demonstrate our commitment, DFPS HUB activities during Fiscal Year 2021 include:

- Utilized HUBs for subcontracting in the amount of \$15,290 for expenditures which were classified as non-reportable comptroller object codes. These subcontracting payments were made to the respective HUB categories of: Black \$140, Hispanic \$6,785, and Women \$8,365.
- Presented at several economic opportunity forums, and statewide HUB outreach events, to provide HUB vendors information on how to do business with DFPS.
- Co-hosted the HHS/DFPS Annual HUB Forum where information was provided on how to participate in DFPS procurement opportunities.
- Participated in the Annual Senator West "Doing Business Texas Style: Spot Bid Fair" and awarded \$77,000 to HUB vendors.
- Maintained sponsorship of three Mentor-Protégé relationships and continued efforts to identify and establish additional relationships, as required by 34 TAC 20.298.
- Contributed in the Statewide HUB Discussion Workgroup to promote the HUB Program through continued education, networking, and providing proactive feedback.
- Notified 2,482 HUB vendors of solicitation opportunities posted on the Electronic State Business Daily; and facilitated networking opportunities for members of the Texas Association of African American Chambers of Commerce (TAAACC), and Texas Association of Mexican American Chambers of Commerce (TAMACC).
- Provided HUB Subcontracting Plan (HSP) trainings to potential contractors and HUB vendors to ensure compliant HSPs were submitted with bid proposals, achieving a 90% passing rate.
- Proactively notified interested vendors to assist them with HUB certification and recertification processes administered by the Comptroller.
- Delivered trainings to agency contract staff on compliance requirements.
- Continued an agency-wide workgroup charged with identifying, increasing, and disseminating HUB contracting and purchasing opportunities.
- Conducted outreach efforts to increase HUB participation in the Professional Services, recognizing that DFPS rarely has a need to contract for services in the category.
- Routinely briefed Deputy Commissioner on HUB goals, efforts, and strategies.

For additional information, please contact Laura Zarate, DFPS HUB Coordinator, by telephone at (512) 839-4118 or by email at Laura.Zarate@dfps.texas.gov.

Sincerely,

Jaime Masters MS, MFT
Commissioner