



## 554–Fiscal Year 2021 Annual HUB Report Supplemental Letter

The Texas Animal Health Commission (TAHC) is dedicated to the utilization of Texas certified Historically Underutilized Business' (HUB) in its procurement process by providing contracting opportunities directly and indirectly to HUBs. The agency promotes HUB inclusion by actively seeking HUB vendors throughout the state and encouraging prime contract vendors to extend opportunities to HUBs.

During FY21, the TAHC again exceeded both the statewide and agency-specific HUB goals in all categories except for Heavy Construction and Other Services. This performance increase in these procurement categories was due to the TAHC HUB Program team assisting staff to find local HUB vendors in their respective areas across the State of Texas.

During FY21 the TAHC worked to sponsor a HUB Mentor Protégé Agreement between two vendors with whom the agency has an established relationship. While the initial agreement was not finalized during this fiscal year, the agency intends to continue to pursue this effort. This agreement will also foster a long-term relationship between a prime contractor and subcontractor pursuant to 34 Texas Administrative Code, Rule §20.298.

The TAHC Purchasing Department has established a good rapport with various HUB vendors who are routinely contacted for non-competitive purchases. The TAHC also continues to demonstrate its good faith efforts in support of the HUB Program in accordance with 34 Texas Administrative Code Rule §20.284.

During this FY21 Annual Reporting period, the TAHC HUB outreach included the following:

- Committed over \$300,000.00 via purchase orders to HUB vendors;
- Encouraged prime contract vendors to extend opportunities to HUBs;
- Adjusted agency HUB goals for FY21 based on historical trends;
- Participated in monthly statewide HUB Coordinators Discussion Workgroup meetings;
- Participated in virtual Economic Opportunity Forums (EOF) and HUB-related events;
- Contacted HUB vendors to extend bidding opportunities for TAHC's procurement initiatives.
- Informed vendors of state procurement HUB requirements and how to do business with the TAHC through one-on-one meetings, email and by telephone;
- Published an agency specific HUB brochure to increase overall HUB performance; and
- Updated TAHC's website to include the HUB and Procurement programs within the agency.

The TAHC is strongly committed to the State of Texas HUB Program and will continue efforts to increase the TAHC's HUB participation related to contracting and subcontracting opportunities. Should you have any questions regarding the agency's program, please contact Myra Sines at (512) 719-0701 or [myra.sines@TAHC.texas.gov](mailto:myra.sines@TAHC.texas.gov).

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