



UNIVERSITY OF TEXAS RIO GRANDE VALLEY

Historically Underutilized Business Program Office

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REFERENCE: 746 – Fiscal 2021 Annual HUB Report Supplemental Letter

The University of Texas Rio Grande Valley continues its commitment to the Historically Underutilized Business (HUB) Program. Our University maintains an ambitious outreach program in the Rio Grande Valley. We assume a leadership position among other state and local agencies in promoting HUB issues in our area and encourage non-certified minority and women owned businesses to become HUB certified. An element of this effort is to facilitate the application process as much as possible for businesses through working closely with the Texas Procurement and Support Services Office. The University coordinated and/or participated in the following outreach activities during FY 2021:

- Participated in The University of Texas System Supply Chain Alliance “Power of Collaboration” Annual Conference on October 1, 2020.
- Presented at the “Outreach Collaboration for UTRGV Job Order Contract(s) (JOC) RFP” in conjunction with the UTRGV Procurement Technical Assistance Program on October 15, 2020.
- Participated in the “Houston Minority Supplier Development Council” on November 18-19, 2020.
- Participated in the “Systemwide HUB Construction Opportunities 2021 Forecast” on December 3, 2020.
- Participated in the UT Systemwide HUB Coordinators Meeting on January 6, 2021.
- Attended the “Governor’s Small Business Webinar Series: Information on the New Round of PPP Funding” on January 27, 2021.
- Attended the “HUB Discussion Workgroup Meeting” on January 29, 2021.
- Participated in the UT Systemwide HUB Coordinators Meeting on February 9, 2021.
- Attended “HUB Reporting 101 – 2021 (Live)” Training hosted by Statewide Procurement Division Training and Policy Development on February 22, 2021.
- Participated in the UT Systemwide HUB Coordinators Meeting on March 25, 2021.
- Participated in the “UT System Institutions Goods & Services Procurement Webinar” on April 8, 2021.
- Participated in Senator Royce West’s Spot Bid Fair in Irving, Texas on May 24-26, 2021.
- Marketed among UTRGV employees the Jaggaer E-Procurement System with ten (10) HUB Catalog vendors for the Universities most frequently ordered items.
- HUB Coordinators current areas of engagement:
 - Current President of the South Texas Universities HUB Coordinators Alliance.
 - HUB Coordinator Mentor to the South Texas Procurement and Technical Assistance Center.
- In addition to seminars and conferences attended and sponsored by our office, we have also met with over thirty vendors on an individual basis to help with the HUB application and CMBL process.

We feel that these activities will help increase the number of HUB suppliers in our area. Although we make every effort to procure from HUBs, there are some goods and services for which there are no HUB suppliers available. As an institution of higher education with a medical school, we contract for highly specialized equipment, software and services (e.g., medical, engineering, scientific equipment) for which HUB supply sources do not exist.

Respectfully submitted,

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