

## Supplemental Summary for FY 2021 Semi-Annual HUB Report for Agency 712

The Texas A&M Engineering Experiment Station (TEES) is the engineering service agency of the State of Texas. We partner with industries, communities, and academic institutions to solve problems to help improve the quality of life, promote economic development and enhance the educational systems of Texas. TEES is also committed to the broad utilization of Historically Underutilized Businesses (HUBs) and minority-owned firms in its procurement process.

TEES hasn't been able to participate any Economic Opportunity Forums because of the COVID-19 pandemic but we look forward to resuming HUB forum participation. TEES is participating in the "Doing Business Texas Style" Spot Bid Fair in Irving, TX. Additional HUB promotion endeavors include participation in the quarterly meetings of the Texas Universities HUB Coordinators Alliance and the HUB Discussion Workgroup. TEES is also supporting a Mentor Protégé Agreement. We also continue to provide training to the researchers and staff in an effort to increase their awareness of and utilization of HUBs in the procurement of all goods and services.

TEES is continuing two major initiatives that began last year. The first is reviewing all Amazon purchases for office, IT and book related items prior to placing the orders. This process has diverted numerous Amazon orders to HUB vendors. The second is assigning an online HUB training program to all business office personal dispersed throughout our departments.

While we continue to actively research and pursue potential HUB vendors, TEES has few opportunities for Heavy Construction, Building Construction, Special Trade, and Professional Service contracts. As a research entity, TEES also faces some unavailability in the areas of research/industrial laboratory equipment and supplies, as is evident by an average HUB response rate to bid requests of only 1%.

If you need additional information, please contact Ms. Mary Williams, Procurement Director and HUB Coordinator for TEES at (979) 458-7434 or e-mail at [me-williams@tamu.edu](mailto:me-williams@tamu.edu).



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