

754 – Fiscal 2022 Annual HUB Report Supplemental Letter

Texas State University HUB “Good Faith Efforts” to increase HUB participation and the amount of business conducted with certified HUB’s during FY 2022 included the following activities:

HUB Forums

Provided information about the University’s procurement opportunities while participating in Economic Opportunity Forums (EOF) and HUB related outreach events

- **HMSDC Business and Expo Spot Bid Fair (September 15-16, 2021)**
- **Supplier Diversity Strategies for the Education Sector (October 7, 2021)**
- **HUB Lunch and Learn with IT (October 7, 2021)**
- **Best Practices in Supplier Diversity: Webinar (October 18, 2021)**
- **Texas State University “Meet the Buyer” Reverse Vendor Fair (October 28, 2021)**
- **Texas Higher Education Group HUB Discussions (November 11, 2021)**
- **Bexar County SMWBE Opportunities Business Conference (December 8, 2021)**
- **UTSA Matchmaking Event 2021 (December 8, 2021)**
- **HUB Mentor Protégé Virtual Forum (January 18, 2022)**
- **SBA Houston 3rd Annual Business Matchmaker Event (March 4th, 2022)**
- **Building Business in Government Markets (March 30th, 2022)**
- **UTSA Matchmaking Event Powered by: My Business Matches (March 31st, 2022)**
- **Doing Business Texas Style Spot Bid Fair (May 2nd – 3rd, 2022)**
- **Texas State University Annual Vendor Showcase (April 4th, 2022)**

HUB Vendor Assistance

- Counsel HUB vendors on “Doing Business with Texas State”
- Assist HUB vendors in completing HUB Certification forms
- Assist HUB vendors in locating procurement and contracting opportunities
- Assist HUB vendors in completing CMBL registration
- Courtesy review of respondent’s HUB Subcontracting Plans for solicitations
- Assist HUB vendors in updating statements and business review

Creating HUB Awareness

- Attended Pre-Submittal Meetings
- Hosted HUB Determination Form Discussion
- Participated in State Agencies HUB Discussion Workgroup
- Attended meetings with Prime Contractors
- Conducted departmental HUB Meetings
- Conducted campus-wide department meetings
- Promoted HUB program during campus-wide quarterly update meetings
- Texas State “Scale Up” Minority Supplier Initiative

Business Process Improvement

- **Sponsoring of Mentor-Protégé Relationship** – Currently Texas State University has 7 active Mentor-Protégé agreements and is currently in the process of obtaining 1 additional Mentor-Protégé agreement.
- **Summus/Staples Business Review and Possible Mission/ Thermofisher Business Review**
- **Added HUB certified eshipGlobal to University Marketplace**

Texas State University has an additional \$500,000 in subcontracting expenditures with HUBs from its Prime HUB Vendors in the Building Construction category. The University continues to seek to increase HUB participation in agency awards and expenditures. For additional information, please contact the Procurement Office at 512.245.2521, or e-mail at hub@txstate.edu.

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